

## PULBOROUGH PARISH COUNCIL

A meeting of the Recreation & Open Spaces Committee was held at the Village Hall (Pulborough Social Centre) on Thursday 16 September 2004 at 8.45 pm

**Present:** Mrs C Barnett (Chairman) Mrs J Botting  
Mr J Denison Mr M Longridge  
Mr N Ryan Mr B Vincent

### 1 APOLOGIES FOR ABSENCE

Mrs H Grey Mr D Boulton

### 2 DECLARATIONS OF INTEREST

There were no declarations of interest.

### 3 MINUTES

The minutes of the meeting held on 27 May 2004 were agreed and signed as a correct record.

#### Matters Arising

#### ACTION

#### (i) Byelaws

It was reported that the revised Byelaws had been sent to the District Council for submission to the Office of the Deputy Prime Minister.

#### (ii) Pocket Park

It was reported that Mr Flynn had undertaken to repair the bridge that week and Ace Drainage would provide a quotation for clearing the culvert in Pocket Park. It was agreed that the next convenient Committee meeting should consider the quotation.

It was also reported that a letter had been received from Mr John Garrett about the demise of the Pocket Park Association. Mr Denison undertook to meet Mr Garrett to discuss what was required.

JD

#### (iv) Playground

It was reported that the equipment had been painted. Mr Bransden had undertaken to chase Mr Ayling for a quotation for tarmac at the two gates.

NB

#### (v) Skateboard Park

Members received the RoSPA Guidelines on Wheeled Sports Equipment.

It was reported that Horsham District Council required a grant application for the £2,000 guaranteed contribution and the additional £3,000 requested. A draft grant application was tabled.

Mr Vincent undertook to confirm the contribution from Pulborough Sports & Social Club the following Monday. He offered to seek quotations for the proposed new tarmac area on receipt of the specification.

BD  
BD  
Clerk

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Mr Ryan suggested that the grant application should refer to a contribution of £2,000 in value from Sussex Tractors for its services in moving and storing the ramp. Mrs Botting proposed that the Parish Council should buy a very good bottle of whisky for Sussex Tractors. Mr Ryan seconded and the proposal was agreed unanimously.

**ACTION  
Clerk**

**CB**

It was suggested that Alison Heath might be approached as an independent referee for the Parish Council's application for a grant from 'Awards for All'. Mrs Barnett undertook to check whether Mrs Heath was willing. It was also suggested that evidence from the District Council's assessment of open space, sport and recreation should be added to strengthen the application. Mr Longridge asked whether training for young people might be added to the application.

**Clerk**

Mr Ryan said that there was a plank missing from the ramp. It was reported that it was intended to extend the Parish Council's playground inspection to include the ramp. In the meantime, the Groundsman and the Assistant Clerk each checked the ramp at least weekly.

### **4 NEW LEASE FOR PULBOROUGH SNOOKER CLUB**

Mr Vincent proposed that the annual rent should be set at £850 this year inclusive of electricity charges with annual increases in line with inflation, and that a five year lease should be offered. Mrs Botting seconded and the proposal was agreed unanimously.

**Clerk**

### **5 FUTURE PLANS**

Mr Vincent reported that the developers had met Horsham District Council and intended to move forward with their planning application for the Cousins Way recreation field. The developers had requested that the Parish Council should sign a land purchase option assignment agreement before they incurred further expenditure. It was agreed to check first if Paul Rowley was agreeable to the proposed development and then to seek Solicitors' advice on the draft agreement. Mrs Barnett said that it would not be possible to proceed without an option on alternative land.

### **6 RISK ASSESSMENT**

Mr Longridge and Mr Ryan undertook to consider the revised draft risk assessment of the Parish Council's playing fields and open spaces and to comment within two weeks.

**ML/NR**

### **7 OPEN SPACE, SPORT AND RECREATION ASSESSMENT**

Members noted the initial findings for Pulborough of Horsham District Council's assessment.

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<b>8</b>	<b>PAYMENTS</b>	<b>£</b>	<b>ACTION</b>
	HDC Council Tax	378.00	
	AIRS Annual Subscription	20.00	
	SEEBOARD Contracting Streetlighting Maintenance	106.93	
	D J Flynn Hanging Baskets	216.20	
	Southern Water Water Supply	381.77	
	Burgess&Randall Supplies	40.00	
	Seeboard Pavilion Electricity	195.45	
	Viking Direct Stationery	126.79	
	HDC Refuse Collection	143.59	
	Arun Mowers Tractor Repairs	66.33	

**9 CORRESPONDENCE**

**1) Mobile Café**

It was agreed to accept an offer from Horsham District Council for the mobile café to visit Pulborough. Mrs Barnett said that she would consult young people and liaise with the District Council.

**CB**

**2) Open Access Seminars**

Mr Longridge said that he would attend the seminar at Midhurst on 21 October. Mr Denison said that he would attend one of the seminars and would notify the Clerk of his preferred date.

**JD/ML**

**10 URGENT MATTERS RAISED BY COUNCILLORS**

**1) Seats**

Mr Denison asked whether the seat in Potts Lane could be repainted.

**Clerk**

**2) Bridlepaths**

Mrs Botting said that the local riding club had appointed a very good person to look after bridleways. Her name was Carol Houston.

**3) Adopt a Footpath**

Mrs Barnett undertook to find out more about the Coldwaltham scheme.

**CB**

**4) Chestnut Holt**

Mrs Botting said that My Choice would be available at Chestnut Holt to answer questions about the proposed children's home at 2.30 pm the following day.

The meeting closed at 10.30 pm.

.....Chairman

.....Date