

PULBOROUGH PARISH COUNCIL

A meeting of the Recreation & Open Spaces Committee was held at Pulborough Social Centre on Thursday 29 January 2004 at 7.30 pm

Present: Mr P R Lee (Chairman) Mrs C Barnett
Mrs J Botting Mrs L Speer
Mr B Vincent

In attendance: Mr J Barstow

1 APOLOGIES FOR ABSENCE

Mr N Ryan

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 MINUTES

The minutes of the meeting held on 6 November 2003 were agreed and signed as a correct record.

4 MAINTENANCE QUOTATION

ACTION

Mrs Botting proposed that the Parish Council should accept a quotation from Horsham District Council of £210.50 for Danny Flynn to weed, mulch, remove tree stakes and repair the fencing at Masons Way play area. Mrs Barnett seconded and the proposal was agreed unanimously.

Members noted that a quotation of £540 had been received for annual maintenance of the play area. It was agreed to review this quotation after completion of the initial work.

5 RISK ASSESSMENT

Mr Lee said that he was happy with the risk assessment subject to some minor refinement by the Clerk. The Committee accepted the risk assessment.

For the action plan, Mrs Botting suggested that a previous intent for the Parish Council to 'walk' Pulborough and Nutbourne Common should be implemented, especially in view of the new members. Members noted that there was a responsibility to keep the Common safe, in spite of the locals' desire to keep it as an aesthetic idyll. Mr Kiverstein had previously indicated his ability to report on Nutbourne Common on his dog walking routine. It was agreed that the Committee would suggest to Full Council that there should be a programme for Members to walk round the village and to check and tidy the Parish Council's open spaces..

Clerk

6 PLAYGROUND INSPECTION

The Assistant Clerk gave a short overview of the current state of the equipment and reported that one parent, met during an inspection, thought that a group of parents should be recruited to repaint the equipment. Mrs Botting proposed that paint in the various colours should be purchased from Wicksteeds. Mrs Speer seconded and the proposal was agreed unanimously.

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It was also reported that the new slide had been installed and two replacement life buoys purchased. **ACTION**

7 RENT FROM TENANCIES

Copies were circulated of an analysis of MSF lettings and details of charges. It was reported that last review of the rent for the allotments the sports clubs, with the exception of the Men's Club, and the MSF had been in 1998. The Parish Council's Internal Auditor had recommended that rents should be reviewed annually. **Members**

Mrs Botting proposed that the rents should be reviewed by comparison with those charged by a number of other Parish Council. Mrs Speer seconded and the proposal was agreed unanimously. It was agreed to circulate copies of a sample sports club lease to Members. **Asst Clerk**

8 CORRESPONDENCE

1) Pocket Park

Members agreed that Mr Labdon's assessment of the current state of the Park was accurate. The Parish Council was responsible for the blocked culvert and the footbridge. It was agreed to consult Horsham District Council about the culvert and also about the culvert at Spinney North. Mr Lee proposed that Danny Flynn should be engaged to repair the footbridge. Mrs Speer seconded and the proposal was agreed unanimously. **Clerk Asst Clerk**

9 URGENT MATTERS RAISED BY COUNCILLORS

1) Cousins Way Recreation Field

Mrs Barnett reported an accumulation of rubbish. It was agreed to ask Horsham District Council if it was possible to erect a notice prohibiting dumping and agreed to purchase a chain and padlock for the 5-bar gate in view of the presence of 'travellers in the area, currently on the Riverside Concrete site. **Clerk Asst Clerk**

Mrs Barnett undertook to check the gate on a regular basis. Mrs Botting suggested that each Councillor should be asked to monitor a designated Area.

2) 10 Nutcroft

In response to a question, it was reported that there had been no further contact with Mr Haines. However, the bough of the tree had been removed.

3) Beech Tree From Recreation Ground

Mrs Barnett reported that the tree, which had been uprooted, was now in her garden. Given time to recuperate, transplanting could be considered.

4) Funding Options for Improvements to the Pavilion

Mr Vincent indicated that there was an urgent need to consider possible sources of funding for the proposed improvements. A brewery would fit the bar and the cellars. Mr Vincent undertook to consult Mr Ampstead about a possible grant from **BV**

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the Countryside Agency. It was also suggested that funds should be sought under a Section 106 agreement for the Tesco's development and that Harwoods and Sainsbury's might be approached for a contribution. Members agreed that consideration might have to be given to securing a loan.

ACTION

The meeting closed at 9.45 pm

..... Chairman

..... Date