

PULBOROUGH PARISH COUNCIL

A meeting of the Planning & Services Committee was held at the Village Hall (Pulborough Social Centre) on Thursday 30 September 2004 at 7.30 pm.

Present: Mrs N Hompstead (Chairman) Mrs C Barnett
Mrs J Botting Mr J Denison
Mr M Longridge

District Councillor
Mr B Donnelly

In attendance: Mr Roger Curtis Items 1-3 and DC/04/2015
Mrs A Lawson

1 APOLOGIES FOR ABSENCE

Mrs H Grey Mr N Bransden
Mr M Foster

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 MINUTES

The minutes of the meeting held on 2 September 2004 were agreed and signed as a correct record.

ACTION

3.1 Matters Arising

(i) Public Conveniences

Members commented that the Chief Executive had not noted in his response to the Parish Council's letter of 12 August that the proposed portaloo did provide disabled access. Mr Donnelly said that interest in the removal of the public conveniences was out of proportion to the issue and that there was no statutory requirement to provide them. Mr Denison suggested that the Parish Council should not let this matter drop but should collect evidence from other Parish Councils of provision in their villages.

Clerk

(ii) Christmas Lights

In the absence of Mr Bransden, Mrs Botting undertook to speak to Peter Lee about erecting and dismantling the Christmas lights.

JB

Mrs Botting proposed that the Parish Council should apply for a grant of £1,000 from Horsham District Council. Mrs Barnett seconded and the proposal was agreed unanimously.

Clerk

(iii) floodPACT

Mrs Hompstead reminded Members that there was a meeting with the Environment Agency at 7.30 pm on Thursday 21 October.

Members

(iv) DC/04/1414 Chestnut Holt

Mrs Hompstead said that she had met the Operations Manager of My Choice together with the Chairman and the Clerk and several residents of Stane Street and Masons

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Way. Arrangements for the proposed children's home seemed to be well organised. It was reported that the resident at Meadowbank was taking legal advice to try to prevent the establishment of a children's home, and agreed to advise My Choice of the problem.

ACTION

Clerk

4 FUTURE PLANS

Mrs Hompstead invited the Committee to identify future projects for inclusion in the Parish Council's business plan and to agree the Committee's bid for funds for 2005/06. It was agreed to bid for the following projects in 2005/06:

- replacement of the street lights on Stane Street between Sainsbury's and Hill Farm Lane

It was agreed to apply to West Sussex County Council for a grant towards the cost of the street lights

Clerk

- the provision of seats outside Mary How on Lower Street and at Glebelands on the grass by the entrance to Southside

Residents would need to be consulted about the proposed seat at Glebelands and it was suggested that an article should appear in the next edition of the Newsletter. It was also agreed to write to Paul Rowley about the promised bus shelters and Ray Turner's agreement to pay for the seat at Rivermead.

Clerk

It was agreed to budget on the basis of current expenditure plus inflation for equipment, footpaths, hanging baskets, refuse collection, street lighting and village sweeping. It was suggested that projected expenditure on the Village Design Statement would be £200 during 2004/05 and agreed that the balance of £800 should be carried forward together with an additional bid of £500. It was agreed to seek to carry forward the budget of £2,000 for Swan Bridge but to allocate this to Pulborough Community Partnership projects.

Clerk

Mrs Botting proposed that Danny Flynn should be asked to weed Rivermead bus shelter. Mrs Barnett seconded and the proposal was agreed unanimously. Mr Flynn should also be reminded to take down the hanging baskets and to lower the brackets and remove the one opposite Barclays Bank.

Clerk

5 RISK ASSESSMENT

The Risk Register for Planning & Services was agreed.

6 PLANNING APPLICATIONS

DC/04/1193 (Amended) Longacre, Nutbourne Lane, Nutbourne -
Single and 2-Storey extension and chimney
No objection

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DC/04/1936 Red Lion, 145 Lower Street - Installation of garage door to existing car port **ACTION**
No objection

DC/04/1938 Red Lion, 145 Lower Street – As above (Listed Building Consent)
No objection

DC/04/1982 Upper Nash Farm, Nutbourne Lane, Nutbourne - Erection of glasshouse
No objection

DC/04/2012 The Coach House, 13 Lower Street - First floor extension
No objection

DC/04/2014 The Coach House, 13 Lower Street – As above (Listed Building Consent)
No objection

DC/04/2015 Nutbourne Pumping Station Nutbourne Common - Erection of 3 houses, car port and access

Objection. The site is outside the built up area of Nutbourne and its development could set a dangerous precedent for other sites in the Parish. Access to the property is via an unmade single track lane which could not sustain the additional traffic associated with the construction and occupation of 3 new dwellings. The junction with Nutbourne Road is already hazardous and not suitable for additional traffic. In addition, the design and layout of the proposed houses is out of keeping with neighbouring properties in terms of scale and materials.

DC/04/1909 Turville Cottage, Tudor Close – Removal of condition 5 of PL/20/95 limiting permitted development (no buildings or structures shall be erected within the curtilage of the property)
No objection

DC/04/2087 23 The Spinney – Single storey side extension
No objection

DC/04/2091 Toat Brooks Farm, Toat Lane - Erection of 1 dwelling (amendments to previously approved PL/24/01)
No objection

DC/04/2096 18 London Road - 1 illuminated gantry sign, 1 illuminated and 1 non illuminated fascia sign (Advertisement)
Provided the illumination of the proposed signs is discrete,
No objection

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Licence Application

ACTION

White Horse, Mare Hill – Transfer of Licence

No objection

7 PLANNING APPLICATIONS RESULTS

Members noted that Planning Applications 2004 contained up to date information on the results of planning applications.

Section 106 Agreement

PL/67/03 and PL/68/03 (amended) 18 London Road, Pulborough

– Erection of class A1 foodstore with car parking and access, D1 primary care centre, 60 bed nursing home, 30 retirement flats, 16 houses and 11 flats for private sale

Members noted that the Section 106 Agreement had been completed and received individual copies

Tree Preservation Order

Members noted an Order on one oak tree at Brook View, Rectory Lane

8 PAYMENTS

		£
J Dorling	Salary + £25 float	872.42
Inland Revenue	Tax + NI	438.65
WSCC	Pension	351.28
Primus	Telephone	65.95
J Randall	Bowling Green	405.97
Social Centre	Room Hire	346.80

9 CORRESPONDENCE

1) Horsham District Council Draft Licensing Policy

Mr Donnelly outlined the background to the decision to devolve responsibility for licensing to Horsham District Council. It was agreed to circulate copies of the summary to Members and to provide Mr Longridge with the full document. Mr Longridge undertook to advise the Committee on a response.

**Clerk
ML**

2) Speed Limits

Members noted that the County Council proposed to introduce a speed limit of 30 mph on several roads in West Chiltington and on West Chiltington Road Pulborough and the entrance to Nutbourne Road. Members considered that many of the proposed speed limits were unnecessary in view of the narrow roads but suggested that the question of a 30 mph limit at Codmore Hill might be raised again.

Clerk

3) Save Historic Pulborough

Copies were circulated of a letter from Dr Tilbrook describing the formation of a new conservation group and asking that the group be consulted about any matters relating to conservation areas in the village. Dr Tilbrook had also requested copies of records of the Parish Council's discussions in relation to the West Glebe field.

Clerk

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- 4) **Autumn Bulb Planting**
It was reported that Horsham District Council was not undertaking a formal bulb planting initiative this year. However, the Council would order daffodil and crocus bulbs in required. Members agreed that it would be helpful to receive some bulbs for planting by the village signs. **ACTION**
Clerk
- 5) **Community and Stakeholder Involvement in Minerals Planning – Preliminary Consultation**
The Committee agreed to delegate responsibility for responding to the consultation to Mrs Hompstead. **NH**
- 6) **Parking in Rural Areas**
Mrs Hompstead said that she had attended a meeting at Horsham District Council together with the Clerk. The Parish Council would be consulted about a proposal to introduce charges in village car parks.

10 URGENT MATTERS RAISED BY COUNCILLORS

- 1) **Barn in Broomers Hill Lane**
Mrs Botting said that trees had been planted. She suggested that developments should be monitored. **Members**
- 2) **Glebe Field**
Mrs Barnett reported that a field shelter had been erected. Mrs Botting undertook to check whether it was a mobile shelter for which planning permission was not required. **JB**
- 3) **Pedestrian Crossings**
Mr Denison suggested that traffic light operated pedestrian crossings were needed in three locations:
 - on Lower street opposite the footpath crossing the East Glebe Field
 - on Station Road from the café area to the station bus shelter
 - on the A29 at Swan Corner between Swan Bridge and the mini roundaboutMr Denison undertook to email the reasons for these suggestions to the Clerk to enable her to draft a letter to the County Council for consideration at the Committee's next meeting. **JD Clerk**
- 4) **Footpaths**
Mrs Hompstead reported that the Strawberry Field footpath was overgrown. It was agreed to report this to the County Council. **Asst Clerk**
- 5) **Trees**
Mrs Hompstead reported that chestnut trees were overhanging the mini football pitch. It was agreed to ask Rupert Cleaver to address the problem. **Asst Clerk**

The meeting closed at 10.30 pm.

..... Chairman

..... Date