

PULBOROUGH PARISH COUNCIL

A meeting of the Planning & Services Committee was held at Pulborough Village Hall on Thursday 2 September 2004 at 7.30 pm.

Present: Mrs J Botting (Chairman) Mr J Denison
Mrs N Hompstead Mr N Bransden
Mr D Boulton

In Attendance Samantha Clarke The County Times
Mrs A Lawson
17 members of the public

1 APOLOGIES FOR ABSENCE

Mrs C Barnett. Mrs H Grey
Mr M Foster Mr M Longridge

WEST GLEBE FIELD

Mrs Hompstead welcomed members of the public to the meeting. She said that, whilst members of the public were welcome to attend Parish Council meetings as observers, meetings were not open for general discussion. However, due to the amount of interest in the West Glebe Field, the Committee was prepared to hear the views of members of the public at the start of the meeting.

Mrs Hompstead began by explaining the context of the matter being part of discussions on the Local Development Framework 2006 - 2016. She said that there were no concrete plans for the site and that the Parish Council had received no planning applications. She also advised that the next Annual Parish Meeting to be held in May 2005 would provide an opportunity to discuss this matter fully and would be the correct forum for the public to raise any issues and concerns.

Dr Andy Tilbrook then spoke of his concerns and requested that the Parish Council should amend its response to item 17 of the Local Development Framework and state that there should be no development on any greenfield sites in the future. Dr Tilbrook referred to the Sussex Protected Species Register and supplied a document relating to the West & East Glebe Fields, and the immediate environment. He also said that:

- There was no need for any further car parking and supplied photographs to illustrate this point. The problems would be reduced if the Church moved the Service times.
- Sheltered housing in the village was currently under-utilised and there was therefore no need for further sheltered housing
- Any development would create extra vehicles and the A29 could not sustain further traffic.

Dr Tilbrook summed up by stressing the strong environmental and social reasons for no development. He felt that this was vital as Pulborough was growing well beyond what was required in the Structure Plan. Greenfield sites and conservation areas must remain sacrosanct.

Mrs Hompstead said that it was the duty of the Parish Council to consider the needs of all of the residents and again welcomed the public to the next Annual Parish Meeting where all the residents' views could be heard.

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- 2 DECLARATIONS OF INTEREST** **ACTION**
Mr D Boulton declared an interest in DC/04/1778 as an employee of Harwoods, and withdrew during discussion of this item.
- 3 MINUTES**
The minutes of the meeting held on 29 July 2004 were amended to show that the actions under items 3 and 4.1 (iv) had been agreed by a majority and not unanimously as recorded. The minutes were then agreed and signed as a correct record.
- 3.1 Matters Arising**
- (i) Planning Recreation in Pulborough**
Members noted a letter from the Parish Council to the Head of Strategic and Community Planning concerning the possible development of the Cousins Way Recreation field.
- (ii) DC/94/1259 Swan Corner**
Members noted a letter from the Parish Council concerning the adequacy of parking for the wine bar. Mrs Hompstead said that Mr Guy Smith wanted to thank the Parish Council for its letters in support of the application. Highways had now withdrawn their objections.
- (iii) Public Conveniences**
Members noted a letter from the Parish Council to the Chief Executive. Mr Donnelly underlined the need to remove the redundant APC toilet and undertook to bring the problem to the attention of a Cabinet Member. **BD**
- Mrs Botting said that further discussion was needed with the Village Hall Trustees on the subject of the public being able to use the toilets in the Village Hall.
- (iv) Proposed Changes to Regional Planning Guidance – Energy Efficiency & Renewable Energy and Tourism & Related Sports & Recreation**
Mrs Hompstead provided an oral report and a written summary. Mr Donnelly expressed concern about the siting and efficiency of wind turbines. Mrs Hompstead pointed out that the report did not mention water as a major contributor to global warming. She undertook to draft a response on behalf of the Parish Council. **NH**
- (v) Sussex Police Local Council Support Policy**
Mrs Hompstead commended the consultation document but said that she had two areas of concern: the availability of funds and manpower. She undertook to respond positively but would question the reality of the targets set. It was agreed to invite the new Lead Officer to the next meeting of Full Council. **Asst Clerk**
- 4 CHRISTMAS DECORATIONS**
Mr Bransden said that he had spoken to SEEBBOARD who unfortunately would not be able to offer any help this year. He had also spoken to Peter Lee to ask for his help. Mr Bransden undertook to keep the Committee informed of any progress. **NB**

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Mrs Hompstead suggested that the Finance & Policy Committee should be asked to consider a grant application. **ACTION
NH**

5 floodPACT

It was agreed to invite a representative of the Environment Agency to a meeting with all Councillors to discuss the preparation of a Flood Plan. Mr Bransden undertook to provide a projector and screen. **Asst Clerk
NB**

6 PLANNING APPLICATIONS

DC/04/1414 Chestnut Holt, Stane Street, Codmore Hill

Use of a dwelling as a childrens home, the level of occupancy not exceeding 6 persons (Lawful Development Certificate – Proposed)

Recommend decision deferred

DC/04/1498 2 Nutcroft – Fell 1 Scots Pine and surgery to 1 silver birch tree

No objection

DC/04/1583 Brook House, Broomers Hill Lane – Single storey rear extension (Listed Building Consent)

No objection

DC/04/1595 23 The Spinney – Erection of a single storey side extension

No objection

DC/04/1622 Little Ditchlings, Rectory Lane – First floor extension

No objection

DC/04/1678 Nat West Bank, Station Road - Installation of external lift at entrance

No objection but would query the amount of access particularly for the disabled.

DC/04/1746 46 Beech House, Stane Street – Tree Surgery

Refer to Tree Officer

DC/04/1756 19 Swan Comer – Erection of 3 fascia and 1 pole signs (Advertisement Consent)

No objection

DC/04/1778 Land at Codmore Hill, Stane Street - New Car Park

Objection. This is a greenfield site and the proposed development would set a precedent.

7 PLANNING APPLICATIONS RESULTS

Application No.	Permitted	Refused	Withdrawn
PL/04/0760	30/07/04		
DC/04/1055	01/07/04		
DC/04/1092	14/07/04		continued/

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Application No.	Permitted	Refused	Withdrawn	ACTION
DC/04/1093	28/07/04			
DC/04/1164	27/07/04			
DC/04/1165	27/07/04			
DC/04/1174	30/07/04			
DC/04/1246	03/08/04			
DC/04/1253	30/07/04			
DC/04/1274	30/07/04			
DC/04/1313	11/08/04			
DC/04/1321	11/08/04			
DC/04/1474	25/08/04			
DC/04/1568	25/08/04			

8 PAYMENTS

It was reported that the Chairman and Vice Chairman of Council had authorised the following payments during August.

		£
HDC	Council Tax	378.00
SEEBBOARD Contracting	Street Lighting Maintenance	106.93
Daisy Chain	Flowers for Funeral	28.50
Travis Perkins	Skateboard Base Supplies	120.69
A C Pettendrup	Skateboard + Footpath	130.60
Ash Reid	Play Equipment Repairs	1,357.13
D J Flynn	Hanging Baskets	226.77
D J Flynn	Masons Way	126.90
Landcare	Weed Control	1,036.36
Travis Perkins	Screws	21.12
J Dorling	Salary + Expenses	1,032.76
Inland Revenue	Tax + NI	536.41
WSCC	Pension	402.48
J Randall	Bowling Green	405.97
HDC	Village Sweeping	342.71
Southern Water	Water Supply	494.95
Primus	Telephone	51.61
Kevin Soal	Footpaths	135.00
BT	Telephone – Line Rental	49.33
BT	Line Rental for Alarm	48.44
MSF	Fire Extinguishers	258.03
Wightman & Parrish	Hygiene Supplies	27.08
Floodlighting	Floodlights	3,341.70
Burgess&Randall	Supplies	11.80
Travis Perkins	Shingle + Pick Axe	139.28
SEEBBOARD Energy	Street Lighting Supply	118.31

August Wages and Salaries

		£
J C Jupp	MSF	146.16
M J Leadbeatter	Groundsman	327.54
G Martin	Caretaker	245.84
B Tee	Village Warden	431.31
S White	Assistant Clerk	487.73
Inland Revenue	Tax and NI	<u>422.26</u>
Total		2,060.84

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- | | | ACTION |
|-----------|---|-------------------|
| 9 | CORRESPONDENCE | |
| | 1) Stopham Road
Members noted an email from Miss Bates about the safety of pedestrians at the railway bridge. It was agreed to forward a copy of the email to Highways and to suggest better signage. Copies of the letter to Highways should be sent to Mrs Arculus and Miss Bates. | Asst Clerk |
| | 2) West Sussex Structure Plan 2001 – 2016
Members noted a Notice of Intention to Adopt the Plan. | |
| | 3) Affordable Village Housing Seminar
Mrs Botting and Mrs Hompstead said that they would attend the seminar at Billingshurst Village Hall on 16 September 2004 | JB/NH |
| | 4) Community Transport Solutions Event
Mrs Hompstead undertook to attend the event at Billingshurst Village Hall on 2 October 2004. | NH |
| | 5) South Downs Planning Conference 2004
Mr Denison said that he would attend the Conference on 7 October 2004. | JD |
| | 6) Regional Conference on Speed Management
Mrs Hompstead said that she would attend the Conference on 19 October 2004. | NH |
| | 7) AIRS Annual Conference
Mrs Botting said that she might attend the Annual Conference on 12 November 2004. It was agreed to book one place. | Asst Clerk |
| | 8) Action for Market Towns Convention
Members noted details of the Convention on 23-25 September 2004. | |
| | 9) Community Link Alarm System
Members noted the offer of a presentation on the system. | |
| 10 | URGENT MATTERS RAISED BY COUNCILLORS. | |
| | 1) Recreation Ground
It was suggested that the oak tree by the car park needed attention as it was now covering four spaces. | Asst Clerk |
| | 2) Skateboard Park
Nick Bransden reported that the stones needed to be removed and replaced and undertook to arrange this. | NB |
| | 3) Public Service Awards
It was agreed to nominate Mrs Jean Seagrim for an Award. | JB |
| | 4) Bollards
It was agreed to report missing bollards in New Place Road to Highways. Mr Bransden asked that this matter should be pursued urgently.

Members noted that bollards had still not been installed outside MBC Office in Lower Street despite assurances from Highways. | Asst Clerk |
| | 5) Culvert at New Place Road
Members noted that there was a risk of accidents due to a 9ft drop into the stream and the absence of railings. | Asst Clerk |

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6) Pocket Park

It was reported that Ace Drainage had agreed to provide a quotation for work to be carried out on this site as soon as possible. Danny Flynn was in the process of ordering materials for the repair of the bridge.

ACTION

7) Cornstores

It was reported that people were parking on the pavement.

The meeting closed at 9.58 pm.

..... Chairman

..... Date