

PULBOROUGH PARISH COUNCIL

A meeting of the Planning & Services Committee was held at Pulborough Social Centre on Thursday 1 April 2004 at 7.30 pm.

Present: Mrs J Botting (Chairman) Mrs C Barnett
Mrs N Hompstead Mrs L Speer
Mr N Bransden Mr M Foster

In attendance: Mrs J Baker

1 APOLOGIES FOR ABSENCE

There were no apologies.
The Chairman noted that Mr Lee was absent.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 MINUTES

The minutes of the meeting held on 4 March 2004 were agreed and signed as a correct record.

ACTION

3.1 Matters Arising

(i) Conference On Safer, Quieter Rural Roads

Mrs Botting thanked Mrs Hompstead for her written report on the Conference. Mrs Hompstead said that the Government encouraged the Quiet Road Initiative but there was no legal backing. She suggested that the Parish Council might wish to campaign for a 20 mph speed limit outside the school and to consider installing signs such as the one at Bramley. Hurstpierpoint had raise £25,000 via the Precept for traffic calming measures.

(ii) Traffic Management

It was reported that the County Council proposed that the requested meeting should be held at County Hall at 11.00 am on Monday 19 April. Mrs Botting, Mrs Hompstead and Mr Foster undertook to check the date in their diaries.

JB/NH/MF

(iii) PL/9/04 10 Nutcroft

Members noted that the application had been permitted despite the Committee's objections. They appreciated the District Council's letter of explanation.

(iv) Review of the Provision of Public Conveniences

Members noted Mr Feltham's response to the Trustees' concerns about public use of the Village Hall toilets. It was reported that Horsham District Council had contributed to the provision of public toilets in Billingshurst, Cowfold and Storrington.

Mrs Hompstead circulated copies of the report on the 'mystery shopper' exercise in Pulborough. She said that Pulborough had come bottom. The Village had achieved high marks for the railway but low marks for buses. The shopper had remarked on the lack of signs from the station to the Village centre.

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- (v) **Electronic Information Sign** ACTION
Members noted a letter of objection to the sign from Stuckey Carr & Co.
- (vi) **Regional Waste Management Strategy** NB
Mr Bransden undertook to provide a report on the Guidance for the Committee's next meeting.
- (vii) **Regional Minerals Strategy**
Mrs Hompstead said that comments were required by 21 May and that she too would report at the Committee's next meeting.

4 VILLAGE DESIGN STATEMENT

Mrs Botting thanked Mrs Hompstead for attending the workshop at Steyning and for providing a written report. Mrs Hompstead reported that Mr Michael Comyns of Guy Leonard had volunteered to take the lead on a project to produce a Design Statement for Pulborough.

Members agreed that this was a really important project and that the Parish Council should offer to participate in the production of a Design Statement. Mrs Hompstead said that she would speak to Mr Comyns. It was agreed to write to Mr John Dennison to express the Committee's appreciation and support for the project and to offer its help.

NH
Clerk

5 PLANNING APPLICATIONS

PL/67/03 and PL/68/03 (amended) 18 London Road, Pulborough
– Erection of class A1 foodstore, D1 primary care centre, 60 bed nursing home, 30 retirement flats, 16 houses and 11 flats (outline)

Members noted the Environmental Noise and Vibration Assessment and received copies of the conclusions from the Retail Statement.

DC/04/0155 11 Sopers Cottages, Stane Street, Pulborough –
Addition of a rear dormer to existing rooms in roof, new conservatory
No objection.

DC/04/0208 Site of Tullens Toat, Pickhurst Lane, Pulborough –
Prior notification to erect a building to house machinery
No objection.

DC/04/0239 Moncrieff Barn Lower Street, Pulborough – Convert existing outbuilding to ground floor fitness room with study over and erection of an attached car port
No objection.

DC/04/0240 Moncrieff Barn Lower Street, Pulborough – As above (Listed Building Consent)
No objection.

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DC/04/0248 Oak Ridge, Rectory Lane, Pulborough – Surgery to one oak tree

ACTION

No objection. The tree is dropping vast amounts of quite sizeable dead wood and the branches hit the roof in high winds. The suggested work is necessary and recommended. New small shoots up the main trunk should be removed at the same time.

DC/04/0275 1 The Poplars, Nutbourne Road, Nutbourne – Erection of 1 dwelling and access

Objection. The scale of the proposed development represents an improvement over the previous application for this site (PL/129/03). However, the current proposed dwelling is too close to the neighbouring property and will result in a significant loss of visual amenity. The absence of windows on the south side of the proposed dwelling is surprising and a cause for suspicion that there may be a subsequent application for dwellings on the adjacent agricultural land. If there is any possibility that this dwelling may create a precedent, it should be refused outright.

DC/04/0290 21 Rivermead, Pulborough – Single storey extension
No objection.

DC/04/0295 2 Temple Mews, Lower Street, Pulborough – Surgery to one weeping willow and one Italian cypress and fell Lawson's cypress

No objection. Although the work here could not be considered necessary, it is desirable. Two of the trees in question (the Lawson cypress and the Italian cypress) are not visible from any public vantage point. The Lawson cypress would look very ugly if it were to be trimmed so complete removal is a good idea; there are plenty of other trees in the immediate vicinity. The Italian cypress, essentially an upright tree, has some lateral branches that need to be trimmed back to shape.

The weeping willow tree is just visible from Swan Bridge, but the proposed works will not detract from the amenity value of the tree and will probably help it to remain in good shape and health for years to come.

DC/04/0307 Oakmere, Gay Street Lane, North Heath – First floor rear extensions and alterations

No objection.

DC/04/0353 Land to Rear of Church House, Church Lane, Pulborough – Part removal of garden wall attached to listed building to form access to proposed residential development (Listed Building Consent)

Objection. The Parish Council objects to the creation of an additional access to the A29 and to the demolition of this historic wall.

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DC/04/0356 Land to Rear of Church House, Church Lane, Pulborough – Development of two 2 storey and three 1½ storey houses

ACTION

Objection. Whilst the applicant has reduced the scale of the proposed dwellings, the proposed development is still inappropriate to the Conservation Area. The creation of an additional access to the A29 at this point would add to the existing traffic hazards.

DC/04/0403 12 Link Lane, Pulborough – Replacement garage

Objection. The proposed garage is oversized for the dwelling, too near the boundary and believed to cover a main drainage access point.

DC/04/0421 Mill Cottage, Coombelands Lane, Pulborough – Fell 1 Douglas fire tree

No objection.

DC/04/0424 Belwethers, Old Mill Place, Pulborough – Single storey extension

No objection.

DC/04/34 16 Masons Way, Codmore Hill, Pulborough - Conservatory

No objection.

DC/04/0455 Roseacre, Stall House Lane, North Heath – 5 stables, tack and store rooms with associated sand school

No objection.

Licence Applications

Alldays, 83 Lower Street, Pulborough – Transfer

No objection.

The Rising Sun, The Street, Nutbourne – Late renewal

No objection.

6 PLANNING APPLICATIONS – RESULTS

Application No.	Permitted	Refused	Withdrawn
PL/1/04	27/02/04		
PL/4/04		09/03/04	
PL/5/04		09/03/04	
PL/6/04		12/03/04	
PL/10/04	12/03/04		

Mrs Hompstead said that it had been a condition of the permission for the new house at Stane Street near the Assistant Clerk's house that the street light should be moved. She asked that this should be checked. It was also agreed to check the status of PL/128/03 Corn stores, Swan bridge - change of use of first floor storage to A1 use (shop).

**Asst
Clerk**

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7	PAYMENTS	£	ACTION
	J Dorling	Salary	369.76
	WSCC	Pension	3,243.93
	J Randall	Bowling Green	405.97
	Social Centre	Room Hire	170.30
	HDC	Refuse collection	342.17
	Primus	Telephone	39.31
8	CORRESPONDENCE		
	1) Draft Regional Transport Strategy		
	Mrs Hompstead said that she would report at the Committee's next meeting.		NH
	2) Periodic Electoral Review of West Sussex County Council		
	Members noted the draft recommendations.		
	3) Draft Waste and Recycling Plan		
	Mr Bransden said that he would provide comments for the Committee's next meeting.		NB
	4) Private Vehicular Access over HDC Car Park		
	Members noted the conditions for a licence to allow commercial vehicles access to the rear of 85 Lower Street. It was agreed to write to thank Mrs Waring for securing an amendment to the licence.		Clerk
	Copies were circulated of an application for a permanent right of way over the car park in connection with the proposed redevelopment of 89 Lower Street (Felicity Thorp). Members were strongly opposed to this application. There was still concern that the current licence had resulted in the loss of one disabled space. The car park was already congested and the new application could only add to the congestion.		Clerk
	5) Vehicle Access to Pulborough Recreation Ground		
	Mrs Barnett proposed that the Parish Council should accept a quotation of £890 from P Lewis Contractors for a dropped kerb and crossover at Nutcroft to permit access for the Parish Council's gang mowers. Mr Bransden seconded and the proposal was agreed unanimously.		Clerk
	Mrs Barnett said that one of the bollards had been removed by the Ambulance Service and would need to be replaced.		Asst Clerk
	6) Speeding Fines		
	It was reported that Lt Col Pemberton, WSCC Cabinet Member for Highways and Transport, had asked that a response to his letter to Mr David Jamieson MP should be circulated. It was agreed to circulate copies of the response with the minutes.		Clerk
	7) Bus Shelter Grants Scheme		
	Members noted an invitation from the County Council to apply for a grant towards the cost of new/replacement shelters. It was decided not to apply.		

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- 8) **Sussex Regionally Important Geological Sites** **ACTION**
Members noted a request from the County Council for details of ownership of three sites in Pulborough.
- 9) **Licences for Village Signs**
Mrs Botting signed the licences for the four village signs.
- 10) **Newsletter**
Members agreed a proposal from Wests Printing Works to produce an eight rather than six page Newsletter.

8 URGENT MATTERS RAISED BY COUNCILLORS

- 1) **Skateboard Equipment**
Mrs Botting said that the District Council's Park Services Manager had suggested that a letter should be addressed to residents in the vicinity informing them of the Parish Council's proposal to install a half pipe ramp on the Cousins Way recreation field. It was agreed to write to the residents of Aston Rise, Chestnut Walk, Collingwood, Cousins Way, Glebelands, Link Lane, New Place Road, Nutcroft, Orchard Way, Rectory Close, Sopers Cottages, The Spinney, Spinney North and Stane Street Close. **Clerk**
- 2) **Seats**
Mr Bransden said that the seat on Church Hill could do with a coat of varnish. **Asst Clerk**
- 3) **Young People**
Mrs Barnett said that young people were upset that they were unable to play football on the Cousins Way field. She suggested that somebody should maybe speak to the Chairman of the Rugby Club.
- 4) **District Council**
Mrs Hompstead suggested that Andrew Frost should be invited to address a future meeting of the Committee. **Clerk**

The meeting closed at 9.50 pm.

..... Chairman

..... Date