

PULBOROUGH PARISH COUNCIL

A meeting of the Planning & Services Committee was held at Pulborough Social Centre on Thursday 4 March 2004 at 7.30 pm.

Present: Mrs J Botting (Chairman) Mrs C Barnett
Mrs N Hompstead Mr N Bransden

1 APOLOGIES FOR ABSENCE

Mrs L Speer

The Chairman reported that Mr Lee was in hospital.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 MINUTES

The minutes of the meeting held on 5 February 2004 were agreed and signed as a correct record.

ACTION

3.1 Matters Arising

(i) Review of the Provision of Public Conveniences

It was reported that a programme on BBC2 had mentioned that 20% of local authorities were closing public toilets. Mrs Barnett confirmed that Philip Wilmer owned the old public toilets in Pulborough.

(ii) A Housing Needs Survey for Pulborough

It was reported that the questionnaires had been received but that many of the requested changes had not been included. Members noted that Mrs Black, Mrs Grey, Mr Ampstead, Mr Kiverstein and Mr Ryan had offered to collate and distribute some of the questionnaires. Mrs Botting undertook to deliver questionnaires in Blackgate Lane, Coombelands Lane, Pickhurst Lane and Toat Lane and said that Mr Foster had offered to deliver in Hill Farm Lane. Mrs Barnett said that she would deliver questionnaires in Link Lane, Rectory Close, Sopers Cottages, The Spinney and Stane Street Close. Mrs Hompstead said that she would deliver in Southside as well as Downlands. Mr Bransden confirmed that he would deliver in Spinney North and possibly Glebelands.

JB

MF

CB

NH

NB

(iii) Street Cleansing

It was reported that there was rubbish on Barnhouse steps and the Moat.

Asst Clerk

(iv) Village Signs

Members noted that all the signs were now installed. It was agreed unanimously to confirm the contract offered by Mark Weston for cleaning and maintaining the signs.

Clerk

(v) Electronic Information Sign

It was reported that Horsham District Council had agreed the Parish Council's request to reinstall the sign at the same site with a protective polycarbonate and metal box. Mr Bransden offered to construct the metal box.

NB

(vi) Local Plan Review

Members noted Mr Rowley's response to the Parish Council's paper.

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(vii) Bus Shelters

It was agreed to write to Horsham District Council expressing concern that some surplus funds might be returned to the developer. Members agreed to repeat the request for a bus shelter at Stane Street Close and to seek funds for the proposed seat at Rivermead.

ACTION

Clerk

4 SECTION 106 AGREEMENTS

It was agreed to add a skateboard park to the list of potential projects for Section 106 Agreements. Mrs Botting said that she had heard that The Christ's Hospital School was disposing of its equipment and agreed to write a letter of enquiry.

Clerk

6 PLANNING APPLICATIONS

PL/67/03 and PL/68/03 (amended) 18 London Road, Pulborough
– Erection of class A1 foodstore, D1 primary care centre, 60 bed nursing home, 30 retirement flats, 16 houses and 11 flats (outline)
No objection.

Members noted the Director of Planning's response to the Parish Council's letter of concern about the delay in determining the planning application. It was agreed to write expressing concern about the lack of opportunity for the Parish Council to be actively involved in an application which would have a significant impact on village life. It was also agreed to request further information on the shopping assessment and the proposals for access by public transport. For the latter, members were concerned that due consideration should be given to the feasibility of rerouting existing services rather than introducing new services in competition. It was also agreed to press for Section 106 funding to be used for the direct benefit of the village.

Clerk

Members noted that an area of the revised site plan referred to the Highway Engineer's amended design and the provision of some undesignated off street parking. Clarification was needed on these matters and on the diversion of the culvert. . Members expressed concern that the types of conifers and shrubs to be planted should be specified to exclude Leylandii and toxic shrubs.

Clerk

Members noted that the new District Council system for numbering planning applications was not very helpful to the Parish Council.

DC/04/0028 Little Hill Farm, Hill Farm Lane, Pulborough –
Installation of raw sewage pump station and new septic tank and land drain

No objection

DC/04/0044 Mount Farm, Hill Farm Lane, Pulborough –
Swimming pool and pool enclosure

No objection

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DC/04/0045 Mount Farm, Hill Farm Lane, Pulborough – As above
(Listed Building Consent)
No objection

ACTION

DC/04/0063 – 5 Chestnut Walk, Pulborough – Two storey extension
No objection

DC/04/0083 The Dovecote, Rectory Lane, Pulborough – Surgery to two horse chestnut trees
No objection

6 PLANNING APPLICATIONS – RESULTS

Application No.	Permitted	Refused	Withdrawn
PL/18/03	28/01/04		
PL/65/03	29/01/04		
PL/132/03	05/02/04		
PL/139/03	27/01/04		
PL/140/03		06/02/04	
PL/141/03	06/02/04		
PL/142/03	06/02/04		
PL/143/03			12/02/04
PL/144/03			12/02/04
PL/145/03	06/02/04		

7 PAYMENTS

		£
H M Barrett	Expenses	38.13
J Dorling	Salary	904.59
Inland Revenue	Tax + NI	498.27
J Randall	Bowling Green	405.97
Viking Direct	Stationery	185.41
PSSC	New Fire Door	374.40
D J Flynn	Weed Play Area	246.75
P Lewis	Erect Signs	1,510.00
SALC	Chairman's Day	58.75
N Hompstead	Travel Expenses + Materials	29.00
Mark Weston	Signs	750.00
Social Centre	Room Hire	291.30
Greenbarnes	Noticeboard	372.71
Stocker & Sons	Radiator Service	94.00
Cleaver Tree	Remove Tree	210.00
Primus	Telephone	39.66
RBS Auditing	Internal Audit	282.00
SEEBORD	Electricity	235.02
February Wages and Salaries		£
H M Barrett	Assistant Clerk	461.81
J C Jupp	MSF	141.26
M J Leadbeatter	Groundsman	307.70
G Martin	Caretaker	237.52
B Tee	Village Warden	431.49
Inland Revenue	Tax and NI	<u>337.67</u>
Total		1,917.45

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8	CORRESPONDENCE	ACTION
1)	`Just Bin It' Mrs Hompstead said that Christine Swan had advised Parish Councils not to take part in spring cleaning activities. If they did, they would need a risk assessment and insurance in case of accidents. Mrs Barnett said that Pulborough Community Partnership would like to get involved but the only area which really needed cleaning was Sopers Hill. This was not possible because of the need for traffic control measures. It was agreed unanimously not to join the District Council's campaign.	
2)	Street Naming and Numbering Members were delighted to note that the development on the site of the former Five Bells would be named The Bell House and Bell Close, and that the development at Spinney North would be named Strawberry Field.	
3)	56 Lower Street Members received a report on developments in respect of the newly erected fence and noted that there was a possibility that the site would be sold.	
4)	Pulborough Map Copies were circulated of the proposed revised Pulborough Map produced by John Webb. In addition to the amendments proposed by the Clerk, it was agreed to ask that the East and West Glebes should be marked. Members undertook to notify the Clerk by 9 March if they thought that further amendments were needed.	Clerk Members
5)	Quotation for Pocket Park Mr Bransden proposed that the Parish Council should accept a quotation of £164 from D J Flynn for the repair of the bridge. Mrs Barnett seconded and the proposal was agreed unanimously.	Clerk
6)	Proposed Alterations to Regional Planning Guidance, South East – Regional Waste Management Strategy Mr Bransden undertook to review the Guidance and to report back to the next meeting of the Committee.	NB
7)	Proposed Alterations to Regional Planning Guidance, South East – Regional Minerals Strategy Mrs Hompstead undertook to review the Guidance and to report back to the next meeting of the Committee.	NH
8)	Parish Action Plan for Highways It was reported that the Area Highways Manager had requested that the Parish Council produce a `wish list' by the end of March. The following items were suggested: <ul style="list-style-type: none">- line marking at the junction of Rivermead and Lower Street to discourage parking- parking restrictions outside Arundale School- renovation of old Swan Bridge- a speed sign (as at Bramley) at the pedestrian crossing- resurfacing of Spinney North	

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- levelling the pavement on Lower Street
- edging and possibly resurfacing Broomers Hill Lane

ACTION

It was agreed that Members would notify the Clerk of any further items for inclusion and that the Clerk would draft a paper for consideration at the next meeting of Full Council.

Members

Clerk

9) Traffic Matters

Copies were circulated of an email from Mike Horton, the Local Traffic Engineer, following a meeting on 2 March. It was agreed to request a meeting with the Fire Brigade to discuss the parking situation in Brooks Way and Swan View.

Clerk

Members noted Mr Horton's suggestion that the bus stop opposite Brooks Way should be moved slightly further east towards Storrington. It was agreed to review this suggestion in time for the next meeting of Full Council.

Members

9 URGENT MATTERS RAISED BY COUNCILLORS

1) High Visibility Jackets

Mr Bransden suggested that the Parish Council should purchase additional high visibility jackets for wear by Councillors visiting sites within the Parish. This was agreed.

Asst Clerk

2) Motorbikes

Mrs Barnett said that residents were troubled by the noise from motorbikes on Harwoods land. It was agreed that this was initially a matter for the landowner.

3) Fence at 15 Glebelands

Mrs Hompstead questioned whether the residents were permitted to raise a fence. It was reported that the Enforcement Officer had informed the residents that the fence was not permitted.

4) 12 Link Lane

Mrs Botting said that she had received a complaint from neighbours about the erection of a new garage. The complaint had been reported to the Enforcement Officer who had informed the residents that planning permission was needed for a garage of this size.

The meeting closed at 9.40 pm.

..... Chairman

..... Date