

PULBOROUGH PARISH COUNCIL

A meeting of the Planning & Services Committee was held at Pulborough Social Centre on Thursday 8 January 2004 at 7.30 pm.

Present: Mrs J Botting (Chairman) Mrs C Barnett
Mrs N Hompstead Mrs L Speer
Mr N Bransden Mr M Foster

1 APOLOGIES FOR ABSENCE

There were no apologies.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 MINUTES

ACTION

The minutes of the meeting held on 28 November 2003 were agreed and signed as a correct record. The minutes of the meeting held on 12 December 2003 were amended to the effect that the possible footbridge (Item 4) should be over the railway, and then agreed and signed as a correct record.

3.1 Matters Arising

(i) A Housing Needs Survey for Pulborough

Members agreed the revised draft questionnaire. It was reported that the Rural Housing Trust proposed to deliver the questionnaires in early February for return by mid March. The new dates were agreed. It was reported that address labels had been ordered and should be available mid January. Mr Bransden undertook to explore the possibility of scanning the labels and the cost of providing envelopes.

NB

(ii) Street Cleansing

It was reported that the Warden was unhappy with some items in the revised schedule. Members were reminded that the Warden was responsible for litter picking the streets. Horsham District Council funded the major part of his wages and it was not the Warden's responsibility to clear the recreation ground and public footpaths. Mrs Barnett undertook to revise the schedule. It was agreed to ask the Warden to operate the revised schedule for three months and then to arrange a meeting to review his experience.

CB

It was reported that the Warden had been supplied with reflective vests to wear over his clothes. It was agreed unanimously that the Parish Council should provide protective wet weather wear. The Clerk was asked to write to the Warden requesting him to wear protective clothing provided by the Parish Council at all times.

Clerk

(iii) Review of the Provision of Public Conveniences

It was reported that Mrs Hompstead, Mrs Botting and Mr Bransden had met Horsham District Council's Director of Environmental Services, Mr Keith Feltham on 23

PULBOROUGH PARISH COUNCIL

December. Mr Feltham had convinced the Councillors that the removal of the public toilets in the main car park and at Swan Bridge was inevitable because of the extremely high maintenance costs and the fact that the toilets did not meet the requirements of the Disability Discrimination Act. In response to concerns about alternative provision, Mr Feltham had suggested that the toilets at Pulborough Social Centre should be available for public use.

ACTION

The Councillors had also raised the issue of a reduction in recycling facilities and Mr Feltham had promised to investigate. It was agreed to write to Mr Feltham thanking him for visiting the Parish, reiterating concerns about recycling and requesting that he should approach the Trustees of Pulborough Social Centre concerning use of the toilets.

Clerk

(iv) Village Signs

It was reported that three of the four posts had been installed. The County Council was still trying to ascertain whether the proposed site at Swan Bridge would interfere with mains water pipes. If so, it might be necessary to erect this sign on the south side of the bridge. Members agreed to press ahead with the installation of the other three signs as soon as possible.

Asst Clerk

(v) Electronic Information Sign

It was reported that the sign had been installed and insurance cover arranged at an annual cost of £41.27. Instructions for operating the sign would be received the following day. Unfortunately, the British Legion notice board had disintegrated when moved. Mrs Botting proposed that the Parish Council should purchase a new notice board at an approximate cost of £300. Mr Bransden seconded and the proposal was agreed unanimously.

Clerk

It was agreed to advertise the Farmers' Market and the cinema evening on the sign and the closing date for contributions to the Parish Magazine. It was also agreed to invite Pulborough Medical Group to use the sign for reminders about, for example, flu jabs. The Housing Needs Survey could be advertised nearer the time. In the meantime, the sign should display 'Happy New Year' and an invitation to local groups to display details of events.

Clerk

(vi) Planning Appeals

Members noted that there would be a hearing on 16 June for the appeal in respect of PL/50/03 and PL/52/03 – the erection of 12 houses and garages and the conversion of one house into 2 flats, and the demolition of a garden wall. Mrs Botting said that she would attend in the absence of anyone else. Mrs Barnett and Mr Foster said that they would be interested in attending the hearing but would need to be reminded.

CB/MF

Clerk

PULBOROUGH PARISH COUNCIL

- (vii) **Regional Minerals Strategy Consultation Draft** **ACTION**
Members congratulated Mrs Hompstead on her response to the Consultation Draft. Mrs Hompstead said that the Draft should also have included reference to dredging offshore and to Selsey Bill and Dungeness.
- (viii) **Private Vehicular Access over the Main Car Park**
Members noted the position regarding access to Carlyon House.
- (ix) **Conference On Safer, Quieter Rural Roads** **NH**
Mrs Hompstead offered to represent the Parish Council at the CPRE Conference on 28 February.
- (x) **Swan Bridge**
It was reported that Mr Rob Aylott had telephoned to say that Pulborough Community Partnership was working on an overall scheme for the bridge, including the restoration of the historic monument. There was a short delay pending receipt from the Land Registry of details of ownership of the slipway.
- (xi) **Enforcement Matters**
It was reported that the Enforcement Officer was concerned that rugby was still being played at Nutbourne and that the posts were still in place. Mrs Botting said that the Club had assured her that this was a temporary arrangement.

It was also reported that Riverside Concrete had been invaded by a number of travellers and the Enforcement Officer had informed the developers. The file on Toat Café had been closed because the owners had removed the cars and tidied the site.

4 LOCAL PLAN REVIEW

Members agreed the draft issues paper for submission to Horsham District Council with two additions:

- 1) support for the development of Riverside Concrete for a mix of small dwellings including affordable homes but with only pedestrian egress by the railway bridge.
- 2) the key points from the two papers on traffic management.

Clerk

Mrs Botting thanked Mrs Hompstead and Mr Foster for their papers on traffic management. Mr Foster undertook to combine the two papers. Members commented that the yellow lines by the Oddfellows Arms should be extended on the library side of the road.

MF

5 HANGING BASKETS

Mrs Botting proposed that the Parish Council should accept the quotation from D J Flynn of £95 for erecting the hanging baskets and £42 per week for watering. If the baskets were in good condition, watering should continue beyond the 16 weeks proposed. Mrs Barnett seconded and the proposal was agreed unanimously.

Clerk

PULBOROUGH PARISH COUNCIL

It was agreed that the basket opposite Barclays Bank should be moved and that all the brackets should be lowered.

ACTION
Asst Clerk

6 NEIGHBOURHOOD WATCH

Members noted with interest the details of Neighbourhood Watch co-ordinators in Pulborough but did not feel that it was the Parish Council's role to review this matter.

7 PLANNING APPLICATIONS

PL/67/03 and PL/68/03 18 London Road, Pulborough – Supplementary documents pertaining to the erection of class A1 foodstore with car parking and access, D1 primary care centre, 60 bed nursing home, 30 retirement flats, 17 houses and 6 flats for private sale

No objection. The Parish Council notes the additional documents with interest. They do not affect the Council's previously expressed views on the proposed development and the District Council is exhorted to process the application as soon as possible. (Please note – Design Statement 'The Site' – that the site is bordered by the Arun Valley Line).

PL/129/03 (amended) 1 The Poplars, Nutbourne Road, Nutbourne – Erection of 1 dwelling and access

Objection (as previously). The proposed development is out of character and out of scale with adjacent properties and a three storey dwelling will be overbearing on this site. The area is unsuitable for additional affordable housing because of the lack of public transport and village amenities. There is also insufficient space on this part of the highway to sustain the parking associated with a four bed roomed dwelling

PL/132/03 (amended) 12 Wildbrooks Close, Pulborough – Single storey rear extension

Objection. The Parish Council notes that the proposed extension has been reduced in size but considers that it still represents an overdevelopment of this small site

PL/139/03 1 Beaumont Court, Skeyne Drive, Pulborough – No objection

PL/140/03 Little Ditchlings, Rectory Lane, Pulborough – Extension to form new master bedroom over enlarged garage
Objection. The proposed extension is oversized, out of keeping with both the existing dwelling and neighbouring properties, and will overlook neighbouring properties

PL/141/03 The Coach House, Toat Lane, North Heath – Loft conversion to form a bedroom with en suite bathroom
No objection

PL/142/03 The Coach House, Toat Lane, North Heath – As above (Listed Building Consent)
No objection

PULBOROUGH PARISH COUNCIL

PL/143/03 Land rear of Church House, Church Lane, Pulborough
– Erection of 5 houses

ACTION

Objection. The Parish Council welcomes the reduction in the proposed density of housing on the site but remains concerned that the proposed access to the A29 will add to the existing traffic hazards because of the close proximity to the difficult junction at Church Place

PL/144/03 Land rear of Church House, Church Lane, Pulborough
– Part removal of garden wall attached to listed building to form access to proposed residential development

Objection. The Parish Council objects to the demolition of this historic wall.

PL/145/03 Chevets, Tudor Close, West Chiltington Road, Pulborough – Two storey extension
No objection

8 PLANNING APPLICATIONS – RESULTS

Members received copies of the Planning Register for 2003 containing details of the results of applications.

9 PAYMENTS

		£
HDC	Council Tax	342.00
J Dorling	Salary + expenses	991.81
Inland Revenue	Tax + NI	498.27
Pulborough Medical Group	Annual electricity for sign	50.00
Primus	Telephone	17.55
Social Centre	Room Hire	59.00
Anderson Longmore & Higham	Legal Charges	446.50
Aon Limited	PSSC Insurance	2,719.66
K Pearson	Xmas Lights	1,175.00
NRG	Photocopier	376.74
Burgess&Randall	Litter Picker	28.40
J Randall	Bowling Green	405.97
Arun Mowers	Mower Service	554.11
Ash Reid Design	Slide	3,047.01
A C Pettendrup	Remove Trees/Man Office	239.92

10 CORRESPONDENCE

1) Proposed Lobby on the Traffic Burden on Villages

Mrs Hompstead undertook to attend the meeting arranged by Storrington and Sullington Community Partnership on 4 February.

NH

2) Consultation Draft Telecommunications Supplementary Planning Guidance

Mr Bransden received the Consultation Draft and undertook to draft a response.

NB

3) Second Housing Development Monitoring Report

Members noted the receipt of the report.

PULBOROUGH PARISH COUNCIL

4) Telephone Kiosk at Swan Bridge **ACTION**
Members noted that BT had agreed to retain the payphone near Swan Bridge in response to the Parish Council's concern about its proposed removal.

5) West Sussex Health & Social Care NHS Trust
Members noted the receipt of the latest issue of Spotlight.

6) Street Lights **Clerk**
It was reported that a complaint had been received about the poor street lighting at Codmore Hill. It was agreed to ask the County Council Community Safety Officer whether any assistance might be available for replacement lighting.

11 URGENT MATTERS RAISED BY COUNCILLORS.

1) Barclays Bank Steps **Asst Clerk**
Mrs Barnett said that the street light was not working and that the white paint at the edge of the steps needed to be replaced. Street light number 10 in The Spinney was also not working.

2) Domain Name **Asst Clerk**
Mr Bransden asked that this matter should be pursued urgently.

3) West Sussex Fire Brigade Strategic Plan
Mrs Hompstead said that comments were due shortly and that the Parish Council should have been consulted.

The meeting closed at 10.10 pm.

..... Chairman

..... Date