

PULBOROUGH PARISH COUNCIL

An ordinary meeting of Pulborough Parish Council was held at the Village Hall (Pulborough Social Centre) on Thursday 22 July 2004 at 7.30 pm

Present: Mrs J Botting (Chairman) Mrs C Barnett
Mrs H Black Mrs H Grey
Mrs N Hompstead Mr D Boulton
Mr J Denison Mr M Foster
Mr B Vincent

District Councillors

Mr B Donnelly

In attendance: Mr David Millar, Chairman, West Chanctonbury Recreation
for item 3 Association
Mr Andi Dunstan, Manager, Chanctonbury Leisure Centre

1 APOLOGIES FOR ABSENCE

Mr L Ampstead
Mr I Kiverstein

Mr N Bransden

It was reported that Mr Stuart Kidman of the West Sussex County Times would be leaving on promotion to a newspaper in another area. Members expressed regret at his loss to Pulborough but best wishes in his new appointment.

2 DECLARATIONS OF INTEREST IN AGENDA ITEMS

Mrs Black declared an interest in Pulborough Village Hall as Chairman of the Trustees. Mr Boulton and Mr Vincent declared an interest in Pulborough Sports & Social Club as Chairman and Treasurer respectively.

3 CHANCTONBURY LEISURE CENTRE

ACTION

Mrs Botting welcomed Mr Millar and Mr Dunstan to the meeting. Mr Millar said that West Chanctonbury Recreation Association, which was a charity and also a company limited by guarantee, was responsible for operating the Leisure Centre. Sport England and Horsham District Council had funded most of the recent development and the Centre was now self-sufficient. There were some 2,500 members of whom about one fifth were from Pulborough.

Mr Millar outlined the new facilities, which included a new hall with a sprung floor and a multi sports facility, and the extended range of activities. He said that the Centre aimed to help parishes in the area and activities for young people were a priority. The Centre had written partnerships with 14 local schools and offered tasters, after school clubs, complete Sports Days, interschool tournaments and holiday play schemes. There was a progressive coaching strategy in numerous sports with opportunities to train to a high standard. There was also a club for young people with special needs and a full adult programme.

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ACTION

In response to questions, Mr Dunstan said that the Centre had 51 employees including 8 full time staff. The annual turnover was about £300,000. He would be prepared to offer free tasters in Pulborough for particular sports, such as netball, and to consider lettings of Pulborough's multi sports facility during the day. Mr Dunstan undertook to send some leaflets about the Centre.

R&OS

Mrs Botting thanked Mr Millar and Mr Dunstan for a most interesting presentation and the visitors left the meeting.

4 MINUTES

Mrs Botting proposed – and it was agreed – that the minutes of all meetings should be taken as read. She said that Members were welcome to raise matters for clarification.

4.1 FULL COUNCIL

The minutes of the ordinary meeting held on 24 June 2004 were agreed and signed as a correct record.

Matters Arising

(i) Public Conveniences in Pulborough

Mrs Black said that the Trustees appreciated the problem following the closure of the public toilets but that the Village Hall was not in any position to open its toilets to the public. Mrs Botting said that she had received information from Mr Seagrim about Portaloo's. The cost of a Portaloo with disabled access would be about £18,000. It was agreed to ask the Planning & Services Committee to consider the information.

P&S

4.2 PLANNING & SERVICES COMMITTEE

The minutes of the meeting held on 1 July 2004 were received.

Matters Arising

(i) Bollards in Lower Street

It was reported that a letter had been written to Highways. Mr Donnelly said that District Parking Wardens should help to reduce parking on Lower Street.

(ii) Swan Corner

Mr Donnelly said that the fittings were being installed now at the proposed wine bar and restaurant. There would be 8 parking spaces inside the development and 3 outside. In response to a question about access to the riverfront, Mr Donnelly undertook to ask the District Council for a copy of the plan of the area.

BD

5 SPORTS PAVILION

Mr Vincent suggested that Chanctonbury Leisure Centre offered excellent facilities and that their outreach provision could be helpful to Pulborough. He wondered whether the Centre might organise a junior play scheme in Pulborough.

R&OS

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Mr Vincent said that he had attended a Conference at which there had been presentations on the grants available to Parish Councils. He was not optimistic that grants would be available for the proposed development of the sports pavilion.

ACTION

Mr Vincent said that revised plans for the development of the sports pavilion would be available the following week. Mr Foster proposed that the Parish Council should seek outline planning permission for the proposals. Mrs Hompstead seconded and the proposal was agreed unanimously.

Mr Vincent said that a developer had raised the possibility that some housing development on the Cousins Way recreation field might release sufficient capital to fund the proposed redevelopment of the sports pavilion. It was agreed that the developer should be invited to attend the next meeting of the Planning & Services Committee to present his ideas.

BV

6 THE CODE OF CONDUCT IN PRACTICE

Members viewed a video published by the Standards Board for England. Due to the lateness of the hour, there was no discussion.

7 LOCAL DEVELOPMENT FRAMEWORK TO 2016

Full Council agreed the Parish Council's draft response to the Preliminary Consultation Document for submission to Horsham District Council subject to the addition of some reference to the possible development of the Cousins Way recreation field. It was agreed that the response should be summarised in the Newsletter, sent to the press and reproduced in full on the Parish Council's website.

Clerk

8 PARISH COUNCIL NEWSLETTER

Members noted that copy for the next edition of the Newsletter was required by 6 August. Members undertook to provide articles as follows:

Mrs Grey

Mrs Hompstead

Mr Boulton

Community Care

Pulborough Community Partnership

Pulborough Fun Day

HG

NH

DB

Mrs Grey asked Members to provide thumbnail pieces about themselves for the website.

Members

9 DATES OF MEETINGS 2005

Members agreed the dates proposed for meetings in 2005 subject to the addition on one meeting each in July for the Finance & Policy and Recreation & Open Spaces Committees. It was agreed that meetings of the Recreation & Open Spaces Committee would be held at the sports pavilion.

Clerk

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10 REPRESENTATIVES' REPORTS ACTION

- 1) **Pulborough Community Partnership**
 Mrs Hompstead said she had been elected as Chairman at a recent meeting of the Partnership. The next meeting of the Management Committee was on 6 September. Mrs Hompstead said that several million pounds were available in grants from SEEDA and that a WSCC officer was to be paid from 1 April to overlook projects in West Sussex. Mr Donnelly congratulated Mrs Hompstead on her appointment. He said that the traders' group needed to be extended beyond retail.
- 2) **Community Care**
 Mrs Grey said that services were ticking over nicely. Members wondered whether consideration should be given to a nomination for the Queen's Award for Voluntary Service.

11 PAYMENTS		£
Burgess & Randall	Supplies	51.36
D J Flynn	Hanging Baskets/Masons Way	323.12
Arun Mowers	Tractor Repairs	151.84
Harwoods	Petrol	28.98
Primus	Telephone	65.33
Viking Direct	Stationery	125.43
SEEBOARD Contracting	Street Lighting Maintenance	106.93

12 CORRESPONDENCE

- 1) **Sussex Police Local Council Support Policy**
 Mrs Hompstead said that, since she was the Parish Council's nominated representative on police matters, she would draft a response to the consultation document.

NH

13 URGENT MATTERS RAISED BY COUNCILLORS

- 1) **Incident at the Village Hall**
 Mrs Black said that it had been necessary to change some of the locks because a youth had accosted the caretaker and stolen the keys. She was still waiting to provide a statement to the police and was actively considering CCTV. Mr Donnelly suggested that Mrs Black should send a copy of the complaint to the District Council.
- 2) **Car Parking Charges**
 Mrs Black asked whether the District Council intended to introduce charges for parking. Mr Donnelly said that it had been proposed but that no decision had been made.

HB

The meeting closed at 10.40 pm.

..... Chairman

..... Date