

PULBOROUGH PARISH COUNCIL

An ordinary meeting of Pulborough Parish Council was held at the Village Hall (Pulborough Social Centre) on Thursday 20 May 2004 at 8.00 pm (following the Annual Meeting)

Present: Mrs J Botting (Chairman) Mrs C Barnett
 Mrs H Black Mrs H Grey
 Mrs N Hompstead Mr L Ampstead
 Mr D Boulton Mr N Bransden
 Mr I Kiverstein Mr N Ryan
 Mr B Vincent

County Councillor

Mrs P Arculus

District Councillor

Mr B Donnelly

In attendance: Mr J Denison

1 **APOLOGIES FOR ABSENCE**

Mr M Foster

Mr Lee was not present

2 **DECLARATIONS OF INTEREST IN AGENDA ITEMS**

There were no declarations of interest.

3 **MINUTES**

ACTION

Mrs Botting proposed – and it was agreed – that the minutes of all meetings should be taken as read. She said that Members would be welcome to raise matters for clarification.

3.1 **ANNUAL PARISH MEETING**

The minutes of the Annual Parish Meeting held on 6 May 2004 were agreed and signed as a correct record.

3.2 **FULL COUNCIL**

The minutes of the ordinary meeting held on 25 March 2004 were agreed and signed as a correct record.

Matters Arising

(i) Electronic Information Sign

It was reported that the sign had been installed again within a protective case with a polycarbonate screen. Unfortunately, the manufacturers had been unable to fit a timer. It was agreed to inform Horsham District Council about the absence of a timer and to leave them to take any necessary action.

Clerk

(ii) Noticeboard

It was reported that vandals had broken the glass in the noticeboard in the car park. Mrs Botting proposed that the manufacturers should be asked to supply polycarbonate glazing. Mr Bransden seconded and the proposal was agreed unanimously.

Clerk

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(iii) Parish Council Newsletter

ACTION

It was reported that publication of the Newsletter had been delayed due to the printers' difficulty in securing advertising.

3.3 FINANCE & POLICY

The minutes of the meeting held on 22 April 2004 were received.

Matters Arising

There were no matters arising.

3.4 PLANNING & SERVICES COMMITTEE

The minutes of the meetings held on 1 April and 29 April 2004 were received.

Matters Arising

(i) Public Conveniences

It was reported that letters had been addressed to the Chief Executive and responsible Cabinet Member concerning the need for public conveniences in Pulborough. Mr Ampstead suggested that the community should be asked whether it was prepared to pay for the maintenance of facilities and that Billingshurst and Steyning Parish Councils should be consulted on costs. He undertook to raise the matter with the Horsham Association of Local Councils. Mrs Arculus informed Members that it was possible to accumulate Section 106 funds from small developments for capital projects.

(ii) Old Corn Stores

Mr Donnelly said that the District Council had now permitted the change of use of the first floor storage area to retail.

4 SKATEBOARD FACILITY

Members received a summary of the responses to the Parish Council's letter to residents and noted that Sussex Police Crime Prevention Officer considered the Cousins Way recreation field a good choice of site. Mrs Grey said that St Mary's School and The Weald School were in favour of the proposals. Mr Ampstead said that grants should be available because AIRS considered that young people in rural areas were deprived.

Mr Kiverstein proposed that the Parish Council should accept a quotation from W G Contracts of £1,850 for the reassembly and refurbishment of the skateboard ramp and £380 for the decoration. Mr Ryan seconded and the proposal was agreed unanimously.

Clerk

Mr Bransden presented a quotation from W Ayling General Building Services for the construction of the base for the skateboard ramp. He said that Mr Ayling undertook to meet the Parish Council's specification apart from the provision of synthetic grass surfacing. Mrs Hompstead proposed that the Parish Council should accept the quotation of £1,350 from W Ayling General Building Services for the construction of the base for the skateboard ramp. Mr Ampstead seconded and the proposal was agreed unanimously. Mrs Botting thanked Mr Bransden for obtaining the quotation.

Clerk

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- 5 SPORTS PAVILION** **ACTION**
- Mr Vincent said that the exterior painting looked really good. Mr Boulton reported that a meeting had been held with a Senior Planning Officer who had raised no objections to squaring off the building and adding a second storey to accommodate a fitness suite and/or an area for youth activities. The estimated cost of the current proposals was £1.4 million.
- Mr Ampstead suggested that a provider of fitness facilities might be asked to contribute to the cost of the proposed development. Mr Kiverstein said that the aim should be to benefit more people in the community. Mr Vincent said that he would endeavour to attend a Conference organised by the Society of Local Council Clerks on Fundraising to be held on 17 June in Kent. **BV**
- 6 PULBOROUGH COMMUNITY PARTNERSHIP** **Members**
- Mr Ampstead said that the first meeting of the Partnership would be held in the Village Hall on 5 July. He asked Members to invite anyone interested to attend. The Partnership's current activities included a questionnaire on childcare facilities. Mothers would be asked whether they would be interested in further education with a crèche at Brinsbury College. The four towns group met every four weeks and was considering tourism. There was an issue about car parking charges to help to fund wardens.
- 7 REPRESENTATIVES' REPORTS**
- 1) Pulborough Youth Club**
Mrs Barnett said that the roof had been repaired thanks to the Parish Council and that most windows had been double-glazed. The Club seemed to be going very well at the moment.
 - 2) Community Care**
Mrs Grey said that the Association had won an arts prize of £400. The Anchorage was holding an event to promote crafts. The Association would be inviting Members to an event at the Village Hall to thank them for their support.
 - 3) Police Liaison**
Mrs Hompstead said that she had attended a meeting at the Sussex Police office in Pulborough together with the Clerk. They had met the new Inspector and local officers. There had been an interesting discussion but there was little to report other than an intention to increase community orders against the worst offenders.
- Mrs Botting reported receiving an email about a strategic operational review. Sussex Police would appreciate Members' views on improved policing in the area. It was agreed to respond to the effect that there was no real police presence in Pulborough.

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8	PAYMENTS	£	ACTION
	HDC Council Tax	378.00	
	SEEBOARD Contracting Street Lighting Maintenance	102.01	
	J Randall Bowling Green	405.97	
	HDC Village Sweeping	342.71	
	E C Rose Painting	999.10	
	Ash Reid Design Play Equipment Inspection	211.50	
	Impact Annual Software Support	55.00	
	Arun Mowers Tractor Service	34.52	
	Portsmouth Pub Staff Advertisement	93.41	
	SEEBOARD Pavilion Electricity Supply	187.19	
	Allianz Cornhill Annual Insurance	2,741.62	
	BT Telephone	97.06	
	London Energy Gas Supply	1,407.75	
	A C Pettendrup Leaflets/Postage	165.29	
	April Wages & Salaries	£	
	H M Barrett Assistant Clerk	511.69	
	J C Jupp MSF	146.38	
	M J Leadbeatter Groundsman	436.53	
	G Martin Caretaker	246.06	
	B Tee Village Warden	533.28	
	Inland Revenue Tax and NI	<u>508.75</u>	
	Total	2,382.69	
9	CORRESPONDENCE		
	1) Outset		
	It was reported that an invitation had been received to the Annual General Meeting to be held on 23 June.		
	2) Sussex Police Performance		
	Copies were circulated of a short report on Sussex Police Performance.		
	3) Rural Bus Services		
	It was reported that a request had been received for the Parish Council to identify Agents to promote and provide information on local services. It was agreed to put a notice on the electronic information sign.		
			Clerk
10	URGENT MATTERS RAISED BY COUNCILLORS		
	1) Swan Corner		
	Mrs Grey said that she had been approached by one of the residents to ask whether the Parish Council would mind him tidying the grass.		
	2) Bollards		
	Mrs Arculus reported that bollards would be installed in front of the chemist and adjacent shops in Lower Street.		
	3) Car Parking		
	Mr Donnelly suggested that the Parish Council should try to secure the Post Office site for village parking.		

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4) Parish Council Office

ACTION

Mrs Black said that the new office should be available by the end of August. Mrs Botting thanked Mrs Black.

The meeting closed at 10.00 pm.

..... Chairman

..... Date