

PULBOROUGH PARISH COUNCIL

The Annual Meeting of Pulborough Parish Council was held at the Village Hall on Thursday 20 May 2004 at 7.30 pm

Present:

Mrs J Botting (Chairman)	Mrs C Barnett
Mrs H Black	Mrs H Grey
Mrs N Hompstead	Mr L Ampstead
Mr D Boulton	Mr N Bransden
Mr I Kiverstein	Mr N Ryan
Mr B Vincent	

County Councillor

Mrs P Arculus

District Councillor

Mr B Donnelly

In attendance: Mr J Denison

1 APOLOGIES FOR ABSENCE

Mr M Foster
Mr Lee was not present

2 ELECTION OF CHAIRMAN AND VICE CHAIRMAN

It was agreed to suspend the Standing Orders to permit nominations at the meeting for the Chairman and Vice Chairman.

Mrs Black proposed that Mrs J Botting should be invited to serve as Chairman of the Council for the year 2004/05. Mr Ryan seconded and the proposal was agreed unanimously. Mrs Botting accepted and signed a Declaration of Acceptance of Office as Chairman of the Council for the year 2004/05.

Mrs Barnett proposed that Mrs Hompstead should be invited to serve as Vice Chairman of the Council for the year 2004/05. Mrs Grey seconded and the proposal was agreed unanimously. Mrs Hompstead accepted and was declared Vice Chairman of the Council for the year 2004/05.

3 ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES

It was agreed unanimously that the Chairman and Vice Chairman of the Finance & Policy Committee and the Vice Chairman of the Planning & Services Committee should be invited to serve for a further year. The following were duly appointed:

Chairman of Finance & Policy Committee:	Mr I Kiverstein
Vice Chairman of Finance & Policy Committee:	Mrs H Black
Vice Chairman of Planning & Services Committee:	Mr N Bransden

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Mr Ryan proposed that Mrs N Hompstead should be appointed as Chairman of the Planning & Services Committee. Mrs Black seconded and the proposal was agreed unanimously.

Mrs Botting proposed that Mrs C Barnett should be appointed as Chairman of the Recreation & Open Spaces Committee and Mr Ampstead proposed that Mr N Ryan should be appointed as Vice Chairman. Mr Kiverstein seconded and both proposals were agreed unanimously.

4 COMMITTEE ALLOCATIONS PARISH COUNCIL REPRESENTATIVES

The following Committee membership was agreed:

FINANCE & POLICY COMMITTEE

Chairman Mr I Kiverstein
Vice Chairman Mrs H Black

Members:

Mr L Ampstead Mr M Foster
Mr N Ryan Mr B Vincent

Ex Officio Members

Mrs J Botting Mrs C Barnett
Mrs N Hompstead

COMMUNICATIONS SUBGROUP

Mrs H Grey
Mr M Foster Mr B Vincent

PLANNING & SERVICES COMMITTEE

Chairman Mrs N Hompstead
Vice Chairman Mr N Bransden

Members:

Mrs C Barnett Mrs J Botting
Mrs H Grey Mr D Boulton
Mr M Foster Mr P Lee

RECREATION & OPEN SPACES COMMITTEE

Chairman Mrs C Barnett
Vice Chairman Mr N Ryan

Members:

Mrs H Grey Mr D Boulton
Mr N Bransden Mr P Lee
Mr B Vincent

Ex Officio Members

Mrs J Botting

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5 PARISH COUNCIL REPRESENTATIVES

The following Parish Council representatives were agreed:

Community Care	Mrs H Grey	
Community Mini Bus	Mrs H Grey	
Crime Prevention Panel	Mrs N Hompstead	
Horsham Association of Local Councils	Mr M Foster	Mr L Ampstead
Horsham 4 Towns Liaison Group	Mrs N Hompstead	
Horsham ICT Group	Mr L Ampstead	
(Local Authority Governor	Mr P Lee)	
Nutbourne Recreation Ground Trustees	Mrs H Grey	Mr I Kiverstein
Pulborough Community Partnership	Mrs H Black	Mrs N Hompstead
Sports & Social Club	Mrs J Botting	Mrs C Barnett
Sussex Association of Local Councils	Mr M Foster	Mr L Ampstead
Village Hall Trustees	Mrs H Black (Chairman) Mr P Cooper (nominated) Mr M Foster Mr I Kiverstein Mr N Ryan Mrs K Watson (nominated)	

6 REGISTER OF MEMBERS INTERESTS

All Members present undertook to review their Register and to either notify any changes or confirm that there were no changes. The Clerk received signed declarations from all present.

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7 BANK SIGNATORIES

Mr Kiverstein proposed:

- 1) that the Chairman and Vice Chairman of full Council and each Committee and the Clerk should be the authorised signatories for the Parish Council's accounts with National Westminster Bank PLC
- 2) that all payments in respect of main current account number 96010045 should be authorised by two Councillors
- 3) that all payments in respect of wages & salaries account number 84882050 be authorised by one Councillor and the Clerk

Mr Bransden seconded and the proposal was agreed unanimously. Mrs Barnett, Mrs Black, Mrs Botting, Mrs Dorling, Mrs Hompstead, Mr Bransden, Mr Kiverstein and Mr Ryan signed authorised signatories sheets. Mrs Botting and Mrs Dorling certified the signatures and signed a new Mandate.

The meeting closed at 8.00 pm.

..... Chairman

..... Date