

PULBOROUGH PARISH COUNCIL

A meeting of the Planning & Services Committee was held at Pulborough Social Centre on Thursday 7 August 2003 at 7.30 pm.

Present: Mrs J Botting (Chairman) Mr P. Lee
Mr N Bransden Mrs C Barnett
Mrs N Hompstead Mrs L Speer

In attendance (item 9): Mrs H Black

1 APOLOGIES FOR ABSENCE

Mr M. Foster Dr A Tilbrook

2 DECLARATIONS OF INTEREST

Mrs Botting declared an interest in PL/88/03 because the applicants were friends and withdrew during the discussion of the application.

3 MINUTES

The minutes of the meeting held on 3 July 2003 were agreed and signed as a correct record.

3.1 Matters Arising

ACTION

(i) Street Cleansing

It was agreed to seek a meeting with Horsham Direct Services Organisation to review the current agreement. Mrs Barnett, Mrs Botting and Mr Bransden said that they would like to attend. Mr Lee said that he was willing to attend if needed.

Clerk

(ii) Kissing Gates

It was reported that the owners of Brookgate Farm had still not responded to the Parish Council's request for permission to replace two stiles with kissing gates. It was agreed to write again. Mr Bransden undertook to obtain a quotation for two gates from a company in Billingshurst.

Clerk

NB

(iii) Bus Shelters

Copies were circulated of an email from the District Council's Transport Officer together with details of possible designs. Members agreed that a rustic design would be appropriate for the existing shelter in Station Approach and a more modern steel and glass design for the new shelter in Station Road. Members also preferred the steel and glass design for the proposed shelter opposite the Red Lion site.

Clerk

4 LOCAL PLAN ISSUES

Mrs Hompstead said that transport issues were very important to Pulborough. She suggested a meeting with Highways to discuss various issues, including the effects of the proposed development of the Spiro Gills site on the London Road. Mrs Hompstead said that the traffic survey had used limited data for a huge range of

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conclusions and did not actually address traffic flow for the rest of the village. She also suggested that any development of the site behind Church House should share the Five Bells access. Mr Lee suggested that the possibility of a bypass between the railway bridge and Stopham Bridge should be revived.

ACTION

Clerk

Members agreed the draft issues paper for discussion with the Deputy Director of Planning with the addition of a reference to the need for improvements on the A29 and a possible bypass.

5 GRANT APPLICATIONS

1) Christmas Decorations 2003

It was reported that a letter had been written to KP Electrical in March confirming that the Parish Council would like them to erect the main decorations again this year at a cost of £2,000. Members agreed unanimously to apply for a grant of £1,500 from Horsham District Council. It was decided not to have a Christmas tree because the only available site was not very prominent. The aim would be to decorate some existing trees in Lower Street and to extend the festoon lights each year.

Clerk

It was agreed to move the remainder of the decorations to Rivermead bus shelter and to stock take with a view to ordering light bulbs and timers now. Mr Bransden and Mr Lee undertook to review the options for additional displays and to perhaps consider an additional contractor. It was agreed to review the position and finalise arrangements at the Committee's next meeting.

NB/PL

2) Environmental Cleansing Grant 2003/04

It was reported that Horsham District Council had awarded a grant of £8,750 or 70% of expenditure for 2002/03. The Parish Council had claimed £8,030.91.

Clerk

It was agreed unanimously to apply for a grant of £8,925 for 2003/04 against total anticipated expenditure of £12,750.

6 NOTICE BOARDS IN MAIN CAR PARK

It was reported that Pulborough Millennium Society proposed to donate funds to the Parish Council to enable the purchase of a new Community notice board in the main car park. The Society had chosen an unglazed notice board in maintenance free man made timber.

Members agreed that it would be desirable to replace the Parish Council's notice board, which was in poor condition, at the same time. They noted that there was no provision in the budget for 2003/04 but agreed that funds allocated to the electronic information sign and a new seat should be diverted to this end. Mrs Botting proposed that the Parish Council should order a two

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bay glazed notice board in maintenance free man made timber at an approximate cost of £1,250. Mr Bransden seconded and the proposal was agreed unanimously.

**ACTION
Clerk**

7 PLANNING APPLICATIONS

PL/55/03 (Amended) Land at Cray Lane, Pulborough –
Relocation of farm access gate and new fencing
No objection

PL/60/03 (Amended) Brook House, Broomers Hill Lane, Pulborough – As above (listed building consent)
No objection

PL/80/03 Broomers Hill House, Broomers Hill Lane, Pulborough
- Erection of cattle shelter
No objection

PL/81/03 45 Glebelands, Pulborough – Single storey side/rear extension and pitched roof over existing garage and open porch/covered way
No objection

PL/82/03 Oakhouse Farm, Coombelands Lane, Pulborough –
Conversion of farm buildings to form 1 residential dwelling
Objection. The proposed conversion is out of character in an area where the surrounding land is under the stewardship scheme. It will also encourage more development and more traffic in an already congested lane.

PL/83/03 Five Bells Public House, 6 London Road, Pulborough –
Installation of buttresses on boundary wall and associated repairs
No objection

PL/84/03 Five Bells Public House, 6 London Road, Pulborough –
As above (Listed Building Consent)
No objection

PL/85/03 Tullens Toat, Pickhurst Lane, Pulborough – Conversion of agricultural building to dwelling
No objection

PL/86/03 Corn Stores, Swan Bridge, Pulborough – Change of use of part of shop to tea room/café
No objection. The Parish Council considers the proposed tea room a welcome attraction for visitors to the village but has some concerns about the current lack of parking provision. It would be helpful to ask the applicant to clarify the parking arrangements.

PL/87/03 Sainsbury's Supermarkets Ltd, Stane Street, Codmore Hill – Installation of 3 illuminated signs
No objection. **The Parish Council appreciated Sainsbury's measures to reduce light pollution in the car park and hopes**

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that the illumination of the proposed signs will also be discrete **ACTION**

PL/88/03 Poplar Farm, Toat Lane, Pulborough – Prior notification to erect a storage barn

Objection. The proposed barn is out of keeping with existing barns and unnecessarily large for a holding of this size. It should be reduced by 50% and co-located with the existing barns.

PL/89/03 Applewood, Tudor Close, Pulborough – Rear extension
No objection

PL/90/03 7 Swan View, Pulborough – Replace existing extension
No objection

PL/91/03 The White House, Nutbourne – Tree surgery
No objection

The Rose and Crown, Codmore Hill, Pulborough - Full Transfer of the Justices' Licence was approved.

8 PLANNING APPLICATIONS – RESULTS

Application No.	Permitted	Refused	Withdrawn
PL/115/02		11/12/02	
PL/41/03	15/07/03		
PL/48/03	1/07/03		
PL/51/03	8/07/03		
PL/53/03	2/07/03		
PL/54/03	23/06/03		
PL/56/03	23/06/03		
PL/58/03	2/07/03		
PL/61/03	30/06/03		

9 PAYMENTS

		£
J. Randall	Bowling Green	405.97
Social Centre	Room Hire	356.20
D J Flynn	Hanging Baskets	188.00
SEEBORD	New Light + Fitting	734.14
POWERGEN	Gas Meter	1,759.61
AIRS	Healthcheck	1,000.00
J Dorling	Salary+ Expenses	979.69
Inland Revenue	Tax+NI	498.27
Southwater PC	Training – Howard	8.00
Creative Healthcare	Shower curtains	85.78

10 CORRESPONDENCE

1) HDC – Street Naming and Numbering.

It was noted that Station Villas, Station Approach, Pulborough, was now the official address of these houses.

2) Village Sign.

Copies were circulated of a draft agreement between the

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- Parish Council and W T Lamb for the erection of a sign at the junction of Stane Street and Broomers Hill Lane. The draft was agreed subject to minor amendments to the specification. The Clerk reported that she had asked Highways to agree the precise location of the sign with W T Lamb. **ACTION**
- 3) **East Glebe Field**
It was agreed to write to Mr Jack Britz offering full support if he wished to organise a public meeting to discuss the Field and/or to explore the possible designation of the Field as a village green. It was also agreed to approach Monkhouse & Partners to enquire again about renting the Field. In view of the ragwort, the Diocese should be reported to WSCC. **Clerk**
- 4) **Swan Bridge**
Members noted Mr Paterson's proposal for a project for landscaping the area around Swan Bridge. It was agreed to approach Mr Peter Martin, the District Council's Conservation Office about a possible project. **Clerk**
- Copies were circulated of an email from Mr Mike Rumble, the District Council's Community Safety Officer, inviting suggestions for tasks which young offenders might undertake under reparation orders. Members suggested that some work at Swan Bridge might be appropriate and that a bid might also be made in respect of clearance work on the land at Rivermead, the Rectory Lane bridleway and footpath and the footpath below Sainsbury's. **Clerk**
- 5) **The Field Known as Camber, Nutbourne**
It was agreed to check the position with the Planning Enforcement Officer and then to reply to Dr and Mrs Westlake. **Clerk**
- 6) **10 Nutcroft**
Copies were circulated of the Deeds for 10 Nutcroft which showed that the tree about which the occupant had complained was on Parish Council land and that the occupant was not entitled to extend his fence in a straight line. It was agreed to write informing the occupant of the position. **Clerk**
- 7) **Highways Matters**
It was reported that Mrs Shirley Stone, the Assistant Highways Superintendent covering Pulborough, had indicated her willingness to meet Councillors informally if this would be helpful. It was agreed that this would be helpful. Mr Bransden, Mrs Botting and Mrs Hompstead said that they would like to attend if possible, **Clerk**
- 8) **Sussex Safety Camera Partnership**
Members noted the leaflet.
- 9) **Broadband**
Members noted that there was now a campaign for Broadband in Pulborough.

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10) Car Parking Spaces for Doctors.

ACTION

Members noted that District Council had written to inform Pulborough Medical Group that they might have only three parking permits for the main car park.

11 URGENT MATTERS RAISED BY COUNCILLORS.

1) Parish Council Domain Name

Mr N Bransden proposed that the Parish Council should change its domain name to pulborough.gov.uk. This would enhance the Parish Council's position as a government body. Mrs Barnett seconded and the proposal was agreed unanimously.

Clerk

The meeting closed at 9.40 pm.

..... Chairman

..... Date