

PULBOROUGH PARISH COUNCIL

A meeting of the Planning & Services Committee was held at the Village Hall on Thursday 1 May 2003 at 7.30 pm.

Present: Mrs J Botting (Chairman) Mrs C Barnett
Mrs N Hompstead Mrs L Speer
Mr L Ampstead Mr D Jolliffe
Mr P Williams

1 APOLOGIES FOR ABSENCE

None

2 DECLARATIONS OF INTEREST

Mr Ampstead declared an interest in PL/42/03 because the applicant was a neighbour.

3 MINUTES

The minutes of the meeting held on 3 April 2003 were agreed and signed as a correct record.

3.1 Matters Arising

ACTION

(i) North Heath Garage

It was reported that the Rural Housing Trust would be pleased to consider the site provided Mr Paul Rowley of Horsham District Council was amenable. In view of the Parish Council's interest, Mr Rowley had agreed to consider whether the site might be suitable for development under the Rural Exceptions Policy. Mr Rowley had also offered to attend the Committee's next meeting to discuss the Local Plan. It was agreed that this would be helpful. Mr Ampstead said that he would like to attend.

Clerk

(ii) Village Signs

Copies were circulated of plans provided by the Assistant Highways Superintendent which purported to cover the proposed sites for the signs. Members noted that two of the plans were incorrect. Mr Williams said that the exhibition of Mark Weston's paintings had been very good.

Clerk

(iii) Dog Waste Bins

It was reported that three bins appeared to be missing from the main recreation ground: by the bowling green, by the MSF and by Chestnut Walk. It was not clear whether these had been stolen or removed by the District Council. It was agreed to write to the District Council requesting the reinstatement of the three bins as well as two new bins on the Cousins Way recreation field.

Clerk

(iv) Enforcement Matters

It was reported that the Enforcement Officer had visited Pythingdean Manor where he had been informed that the earthworks were for drainage and to supply water to troughs and that the polo field was for private use.

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| <p>(v) Street Lights
Mr Williams reported that one of the lights in Rectory Close was leaning.</p> <p>(vi) Community Information Sign
Mr Jolliffe said that he was awaiting a response from the Royal British Legion but had not had chance to speak to Mrs Black. It was agreed to review this issue at the Committee's next meeting.</p> <p>(vii) Rivermead Bus Shelter
Mr Williams said that he had asked Laurie Barker to install a security lock with a hasp and staple. It was agreed that the Clerk would chase Mr Barker.</p> <p>(viii) Pavilion
Mrs Speer reported that two internal locks at the pavilion had been damaged. It was reported that the locks had been replaced.</p> <p>(ix) Environmental Cleansing Grant
Members reported that residents had been told that cleansing teams had been taken from Pulborough to clean other areas because Pulborough did not complain as much. In the absence of a response from Mr Jopling to the Parish Council's complaints, it was agreed to write to the Director of Environmental Services. It was also agreed that a second invoice from the District Council should not be paid until a satisfactory response was received.</p> <p>(x) Heritage Audit
Mr Ampstead reported that he and Mr Williams had enjoyed a very interesting meeting with the Countryside Agency. He said that money would probably be available for mapping village walks and that an archaeological survey of The Moat was a possibility. They had also visited Swan Bridge and Mr Ampstead wondered whether it would be possible to persuade the Village to tidy up the area and to lobby the County Council to undertake repairs.</p> | <p>ACTION</p> <p>Clerk</p> <p>P & S</p> <p>Clerk</p> <p>Clerk</p> |
| <p>4 POCKET PARK & RECREATION GROUND TREES</p> <p>It was reported that quotations for remedial tree surgery had been received from F A Bartlett Tree Expert Co and Cleaver Tree Surgery. Storrington Sawmill had not responded to the invitation to quote. Mr Williams proposed that the Parish Council should accept the quotation of £895 for tree surgery and stump grinding from Cleaver Tree Surgery and the quotation of £490 for tree planting. Mr Ampstead seconded and the proposal was agreed unanimously. It was agreed that the planting should not take place until the autumn.</p> | |
| <p>5 STREET LIGHTING</p> <p>Mr Jolliffe proposed that the Parish Council should accept the quotation from SEEBOARD for new lights at the Twitten and Old Rectory Lane and for a new pole bracket on one of the lights at Sopers Cottages. However, an attempt should be made to</p> | |

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- secure a reduction in the overall quoted price of £624.80 because SEEBBOARD should have installed a longer bracket. Mrs Hompstead seconded and the proposal was agreed unanimously. **ACTION Clerk**
- 6 DRAFT PRIVATE SECTOR HOUSING POLICY**
It was agreed to write to Horsham District Council complimenting them on a well constructed document. **Clerk**
- 7 PLANNING APPLICATIONS**
- PL/18/03 (Amended) Coombelands Farm, Coombelands Lane, Pulborough – Erection of dwelling and access thereto
No objection
- PL/26/03 (Amended) Hill Farm, Hill Farm Lane, Pulborough – Proposed new hay barn
No objection
- PL/37/03 6 Glebelands, Pulborough – Conservatory
No objection
- PL/38/03 Stile Farm Cottage, Gay Street, Pulborough – First floor extension
No objection
- PL/39/03 Pocket Park, New Place Road, Pulborough – Surgery on 1 hawthorn, 1 ash tree and fell 2 alder trees
No objection
- PL/40/03 Longlands, West Chiltington Road, Pulborough – Erection of 10 houses and access
Objection. The proposed development is out of character with the semi-rural area of Marehill and the large houses proposed do not meet the local need for small affordable housing. As noted in response to PL/91/02, there is already an issue with drainage on the site and this would be a major concern in relation to development of the site.
- PL/41/03 Unit 1A, Station Approach Industrial Estate, Station Road, Pulborough – Installation of 4 air conditioning units to rear elevation
Objection. This is yet another retrospective application from the applicant. The installation is an eyesore which is not in sympathy with its surroundings. The units should be moved to the industrial estate side of the building and screened to protect the adjacent residents.
- PL/42/03 6 Masons Way, Codmore Hill, Pulborough – Conservatory
No objection

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PL/43/03 Upper Nash Reservoir, Nutbourne Lane, Nutbourne –
Erection of a temporary telecommunications radio base station
with 20m high guyed pole, antennas, equipment cabin and
cabinet

ACTION

Objection. Pulborough is suffering from a proliferation of telecommunications equipment. If the equipment is essential, it would be helpful if it could be based on an adjacent site to existing equipment.

PL/44/03 Barn House, Barn House Lane, Pulborough – Fell 8
conifer trees
No objection

PL/45/03 23 Little Dippers, Pulborough – Single storey side
extension
No objection

PL/46/03 58 Glebelands, Pulborough – Conservatory
No objection

PL/47/03 Little Brinsbury Farm, Stall House Lane, North Heath –
Erection of farmhouse

Objection. The proposed development is oversized for a farm and there is no adequate sewerage provision.

Licence Applications

Chequers Hotel, Pulborough – Applications for Protection Order
and for Transfer of Licence

No objection

8 PLANNING APPLICATIONS – RESULTS

The Clerk said that the Register of Planning Applications would be available in time for the next meeting. She apologised for the fact that it had not been possible to produce it for this meeting.

Clerk

Application No.	Permitted	Refused	Withdrawn
PL/66/02	01/04/03		
PL/130/02	11/04/03		
PL/131/02	11/04/03		
PL/11/03	28/03/03		
PL/12/03	28/03/03		
PL/15/03			04/04/03
PL/19/03	07/04/03		
PL/20/03	11/04/03		
PL/23/03	15/04/03		
PL/24/03	16/04/03		
PL/25/03	15/04/03		

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9	PAYMENTS		£	ACTION
	Viking Direct	Stationery	96.37	
	Arun Mowers	Mower Service	615.29	
	SLCC	Annual Sub	72.00	
	Portsmouth Pub	Staff Advert	185.93	
	J Dorling	Salary,printer,ad,expenses	1,425.88	
	Inland Revenue	Tax + NI	498.05	
	London Electricity	Gas	171.96	
	Crowther & Co	Valuation	352.50	
	Cornhill Insurance	Insurance	2,007.49	
	A C Pettendrup	Bolts	14.80	
	Social Centre	Room Hire MTI	25.60	
	SLCC	Audit Guide	16.99	
	Arun Mowers	Tractor Service	354.88	
	J Shaw	Stationery + postage	93.79	
	J Randall	Bowling Green	405.97	

Members suggested that the Clerk should check whether MBC Office could match Viking prices for any stationery items now that Mrs Downes was no longer a District Councillor. **Clerk**

The Clerk was asked to write to Mr Shaw to ascertain whether his expenditure related to Pulborough Carnival. If so, it should be offset against the agreed grant. **Clerk**

10 CORRESPONDENCE

1) **Parish Plan – Guidance for Town And Parish Councils**
Members noted receipt of the new Countryside Agency publication.

2) **Public Footpath No. 2330 (Part) (Temporary Closure) Order 2003**

Members noted the Order

3) **HDC – Report on Horsham District Museums & Heritage Strategy Consultation**

Members noted the Report. Mr Williams said that he had attended the launch which had been a really good meeting.

4) **WSCC – Waste Local Plan**

Members noted that the Plan would be on deposit in the Parish Council office from 15 May to 26 June. It was reported that the amenity tip at Billingshurst had been postponed for five years. The Clerk was asked to check whether Billingshurst Parish Council was making representations. **Clerk**

5) **HDC Website Access**

Members noted a letter from the District Council about access to planning documents.

6) **Chance to improve Rural Transport**

Members noted a press release from the County Council.

7) **Water Courses and Biodiversity**

Members noted details of a farm walk.

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- 8) **Healthy Walks** **ACTION**
Members noted details of the District Council's Healthy Walks Scheme.

11 ITEMS RAISED BY COUNCILLORS

- 1) **Bridge** **Clerk**
It was reported that the bridge ½ mile from the end of Barnhouse Lane, which was on the heritage trail, was in a sorry condition. It was agreed to write to the County Council.
- 2) **Traders' Meeting**
Mr Ampstead said that a really useful meeting had been held and that local traders were interested in forming an association. The future of the retail area would be a big issue over the next year or so. Mrs Botting said that she had encouraged traders to come and talk to the Parish Council.
- 3) **Seats**
Mr Williams requested that the Warden should be asked to clear the seat on Church Hill for the summer
- 4) **Millennium Oak**
Mr Williams said that grass cutters had destroyed the Millennium Oak.
- 5) **Bus Shelters** **P & S**
Mr Ampstead enquired about progress with the proposed bus shelters. It was agreed to raise this matter with Mr Paul Rowley at the next meeting.
- 6) **Oak Pole** **Clerk**
Mrs Barnett reminded the Clerk that the Warden had been asked to remove an 8 foot pole from her front drive. She said she would look at the hand rails in Potts Lane and Monkey Hill.
- 7) **Horsham District Landscape Character Assessment**
Mrs Hompstead said that she had attended the workshop. It had not been particularly helpful but she had met the District Council's Tree Officer – Will Jones – and asked if he could advise on the appropriate trees to plant on new developments. Mr Jones had told her that there might be an Appeal in respect of the decision to refuse permission to fell the Atlas cedar tree at Little Ridge, Rectory Lane..

The meeting closed at 10.15 pm.

..... Chairman

..... Date