

## PULBOROUGH PARISH COUNCIL

A meeting of the Planning & Services Committee was held at the Village Hall on Thursday 3 April 2003 at 7.30 pm.

**Present:** Mrs J Botting (Chairman) Mrs C Barnett  
Mrs N Hompstead Mrs L Speer  
Mr L Ampstead Mr D Jolliffe  
Mr P Williams

**In Attendance for items 1 - 3:** Mr S Morra

### 1. APOLOGIES FOR ABSENCE

None

### 2. DECLARATIONS OF INTEREST

There were no declarations of interest.

**ACTION**

### 3. NORTH HEATH GARAGE

Mrs Botting invited Mr Morra to give a brief presentation on his ideas for the development of the garage site. Mr Morra explained that the garage had serious operating difficulties, as did many small garages in villages. He would like to retire but had been unable to sell the garage and would now like to replace it with a small development of affordable houses. Unfortunately, Horsham District Council had told him that it would never be possible to build on the site because it was outside the built up area and not in a sustainable position.

Mr Jolliffe said that the site should not be left derelict and pointed out that two extra bungalows had been allowed next to the garage and that additional houses had been built in Gay Street Lane. It was agreed unanimously to approach the Rural Housing Trust and to seek to enlist the support of the County and District Councillors for the use of the site for affordable housing.

**Clerk**

Mrs Botting thanked Mr Morra for attending the meeting and promised to keep him informed of developments. Mr Morra left the meeting.

**Clerk**

### 4. MINUTES

The minutes of the meeting held on 6 March 2003 were agreed and signed as a correct record.

#### 4.1 Matters Arising

##### (i) Village Signs

It was reported that W T Lamb Properties had written to the effect that they had no objection to the proposed sign at Broomers Hill Lane subject to five conditions. The Committee agreed the conditions.

**Clerk**

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- |   | <b>ACTION</b>             |
|---|---------------------------|
| <p><b>(ii) Risk Assessment</b><br/>The Clerk said that she had written to SEEBOARD but not actively pursued Mr Bransden's offer pending the election. It was agreed to write to Mr Bransden asking whether he was prepared to be co-opted to the Parish Council.</p>  | <b>Clerk</b>              |
| <p><b>(iii) Annual Parish Meeting</b><br/>It was reported that Dr Shillingford had agreed to address the Meeting.</p>   | <b>F &amp; P</b>          |
| <p><b>(iv) PL/21/03 Broomers Hill Farm</b><br/>It was reported that the proposed telecommunications equipment did not require approval but that the applicant had written to consult the Parish Council. It was agreed to thank the applicant and to ask whether it would be possible to camouflage the equipment and to enhance the planting around the compound.</p>  | <b>Clerk</b>              |
| <p><b>(v) Dog Waste Bins</b><br/>It was reported that Horsham District Council did not provide bins on the highway for reasons of hygiene. It was agreed to write requesting two additional bins for the Cousins Way recreation field.</p>  | <b>Clerk</b>              |
| <p><b>(vi) Community Information Sign</b><br/>Mr Jolliffe undertook to ask Pulborough Social Centre and the Royal British Legion whether it would be possible to move their notice boards at the junction of Brooks Way and Lower Street to accommodate the community information sign. Subject to their agreement, the Clerk should seek the agreement of Pulborough Medical Group to the installation of the sign on the surgery wall.</p>                      | <b>DJ</b><br><b>Clerk</b> |
| <p><b>(vii) Community Police Event</b><br/>The Clerk reported that she had attended a meeting together with Mrs Hompstead and Mr Jolliffe to introduce the new police team. Acting Sergeant Rob Mackay was responsible for Pulborough and was based at Pulborough. The Beat Officer was still P C Colin Parker. Sergeant Mackay had said that, whilst the Pulborough office was not open to the public, the Parish Council was welcome to drop in for a chat.</p> |                           |
| <p><b>(viii) Enforcement Matters</b><br/>It was reported that the Enforcement Officer had arranged a visit to Pythingdean Manor to check the alleged construction of a polo field and clubhouse. An Enforcement Notice had been served on Toat Café and further action was anticipated within the week.</p>   |                           |
| <p><b>(ix) Rivermead Bus Shelter</b><br/>Mrs Speer enquired when the Christmas decorations would be moved. Mr Williams said that the bus shelter was still not secure. It was agreed that Mr Jolliffe would seek to enlist Mr Lee's help to move the decorations as soon as the lock had been replaced.</p>   | <b>DJ</b>                 |

Mr Williams consulted Members on the kind of lock to be installed. It was agreed to ask Laurie Barker to fit a

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security lock with a hasp and staple. Four keys should be supplied. It was also agreed to ask Mr Barker to seek a refund for the current lock.

**ACTION  
PW**

### 5 PLANNING APPLICATIONS

PL/5/03 (Amended) Tullens Toat, Pickhurst Lane, Pulborough – Demolition of existing dwelling and erection of replacement dwelling

No objection

It was agreed to write to Simon Brett asking whether it would be possible for the amendments to plans to be clearly marked, for example in another colour.

**Clerk**

PL/26/03 Hill Farm, Hill Farm Lane, Codmore Hill – Erection of hay barn

No objection

PL/27/03 Tullens Toat, Pickhurst Lane, North Heath – Conversion of agricultural building to dwelling

No objection

PL/28/03 Wisteria Cottage, 103 Lower Street, Pulborough – Single storey rear extension and conservatory

No objection

PL/29/03 Old House, Church Hill, Pulborough – Single storey annexe and link extensions

**Objection. The proposed extension is out of keeping with the listed building. Brick or stone cladding would be more appropriate.**

PL/30/03 Old House, Church Hill, Pulborough – As above (listed building consent)

**Objection. As above**

PL/31/03 Marescot, Mare Hill Common, Pulborough – Single and 2 storey extensions and detached replacement garage

No objection

PL/32/03 123 Swan View, Pulborough – Erection of a conservatory

No objection

PL/33/03 Oakhouse Farm, Coombelands Lane, Pulborough – Single storey extension

No objection

PL/34/03 Oakhouse Farm, Coombelands Lane, Pulborough – As above (listed building consent)

No objection

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PL/35/03 Oakhouse Farm, Coombelands Lane, Pulborough – **ACTION**  
Erection of a garden shed

**The Parish Council would like to object if there are grounds because there are eight existing farm buildings which are unused.**

PL/36/03 20 Aston Rise, Pulborough – Remove two ash trees and crown lift one ash and one field maple to 3m

No objection

### Licence Applications

Chequers Hotel, Pulborough – Applications for Protection Order and for Transfer of Licence

No objection

## 6 PLANNING APPLICATIONS – RESULTS

The Clerk apologised for the fact that five applications had been filed before being reported to the Committee.

<b>Application No.</b>	<b>Permitted</b>	<b>Refused</b>	<b>Withdrawn</b>
PL/91/02		23/12/02	
PL/113/02	19/12/02		
PL/118/02	24/12/02		
PL/117/02		24/12/02	
PL/121/02	24/12/02		
PL/122/02		21/03/03	
PL/3/03	03/03/03		
PL/4/03	06/03/03		
PL/7/03	03/03/03		
PL/8/03	03/03/03		
PL/9/03	03/03/03		
PL/10/03	03/03/03		
PL/13/03	19/03/03		
PL/14/03	18/03/03		
PL/16/03	21/03/03		
PL/17/03	24/03/03		
PL/21/03	25/03/03 (approval not required)		

## 7 PAYMENTS

		<b>£</b>
J Randall	Bowling Green	405.97
SALC	Annual Subscription	582.88
SALC	LCR Subscription	137.67
J F Shaw	Stationery	67.07
P G Williams	Mileage	112.52

It was agreed unanimously that payment should be withheld against an invoice from Horsham District Council for £342.71 in respect of village sweeping for the month of April pending completion of the work promised at Sopers Hill and Stopham Road. A letter to that effect should be addressed to Mr Jopling.

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8	CORRESPONDENCE	ACTION
1)	<b>Street Naming and Numbering</b> Members noted that the development at Swan Corner would be named `Swan Corner' and were pleased that commonsense had prevailed. It was agreed to issue a press release to this effect and also to note the new street lights at Sopers Hill.	Clerk
2)	<b>Environmental Cleansing Grant 2002/03</b> Members noted the receipt of grants totalling £6,012.72 to the end of quarter 3, which represented 67.96% of the annual grant of £8,848.70.	
3)	<b>Wiggonholt Association Public Forum</b> Members noted that a public meeting on the implications of the proposed South Downs National Park would be held at the Rydon Community College at 7.00 pm on Friday 2 May.	
4)	<b>Local Plan Review</b> Members noted that the Director of Planning had offered to attend a Parish Council meeting together with the relevant Cabinet Member. It was agreed that this would not be appropriate at the moment.	Clerk
5)	<b>Lower Street Car Park</b> Members noted that the District Council's Chief Technical Officer concurred with the Committee's view that the recycling containers should be reduced in size if not removed in their entirety. He also agreed that it was not acceptable to resite the recycling compound to the memorial garden. HDC intended to landscape the area by the steps and would consult the Parish Council.	
6)	<b>Christ's Hospital Presentation and Lunch</b> It was agreed that Mrs Botting and the Clerk should attend the presentation on 29 April.	JB/Clerk
7)	<b>Museums and Heritage Strategy Stakeholder Consultation</b> Mr Williams received the Strategy Document and undertook to attend the meeting on 7 April.	PW
8)	<b>Chanctonbury Leisure Centre</b> Members noted an invitation to attend a Members' Evening on Wednesday 9 April.	
10	<b>ITEMS RAISED BY COUNCILLORS</b>	
1)	<b>Co-op</b> Mr Jolliffe said that the area outside the Co-op was very untidy.	Clerk
2)	<b>Heritage Audit</b> Mr Ampstead outlined arrangements for a Heritage Audit. And asked for ideas for items to be included. He said that grants might be available. Members mentioned The Moat and Swan Bridge.	
3)	<b>Health Check</b> Mr Ampstead said that there would be a community event on Saturday 3 May.	Members

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**4) Play Equipment**

Mr Williams reported that there was a bolt missing from the roundabout which required urgent attention. He also reported a hole in the ground by the bottom gate and said that both entrances to the playground needed hardcore.

**ACTION**

**Clerk**

**R & OS**

The meeting closed at 10.00 pm.

..... Chairman

..... Date